

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@l.com.net

CITY COUNCIL JOINT MEETING WITH THE PLANNING & ZONING COMMISSION

Monday, July 18, 2011 • 6:00 p.m.
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. Nicole Turpin, Regional Planning Coordinator, East Central Intergovernmental Association, Comprehensive Plan Update Kick-Off Meeting
4. Discussion
5. Adjourn

CITY COUNCIL MEETING AGENDA

Monday, July 18, 2011 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the July 5, 2011 City Council Meeting.
 - b. Approve claims.
 - c. Approve change order of \$679 for the West Branch Fire Station Expansion Project for excavation and replacement of rock per the City's request.
 - d. Approve Class B Beer Permit with Outdoor Service for West Branch Firefighters Inc. and Hoover's Hometown Days, August 5 – August 7, 2011.
 - e. Approve street closures along parade route for the Hoovers Hometown Days Mayor's Parade on Saturday August 6, 2011 from 9:45 a.m. – 11:30 a.m. and South Second Street from East Main to Water Street Parking Lot August 5-6, 2011.
 - f. Approve amended Class C Native Wine License to allow outdoor service privilege from July 30, 2011, to July 31, 2011 for RAGBRAI for Elmira Winery, Inc. DBA Brick Arch Winery.
 - g. Approve Sewage Treatment Agreement with KLM Investments, Inc. for the Meadows Subdivision, Part 1, West Branch, Iowa.
 - h. Approve Water Supply Service Agreement with KLM Investments, Inc. for the Meadows Subdivision, Part 1, West Branch, Iowa.
 - i. Approve street closures on North 4th Street from Green Street to East Main for Soap Box Derby event, Saturday August 6, 2011 from 2:00 p.m. -5:00 p.m.

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CITY COUNCIL MEETING AGENDA
Monday, July 18, 2011 • 7:00 p.m. (continued)
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Second Reading of Ordinance 681, amending Chapter 55 “Animal Protection and Control.”/Move to action.
 - b. Third Reading of Ordinance 682, vacating the 16’ alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue’s Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street./Move to action.
 - c. First Reading of Ordinance 683, amending Chapter 6 “City Elections.”/Move to action.
 - d. Accept resignation of Part-Time Officer Michael Bailey./Move to action.
 - e. Public hearing on proposed plans, specifications, form of contract and estimate of cost for the construction of the Water Tower Repair and Coating 2011 West Branch, Iowa and for the taking of bids therefor./Move to action.
 - f. Accept Base Bid and Alternate 2 Bid Item in the amount of \$142,500 from Central Tank Coatings for the Water Tower Repair and Coating 2011 West Branch, Iowa Project./Move to action.
 - g. Accept resignation of Part-Time Library Custodian Tom Johnson./Move to action.
 - h. Accept consolidated cleaning bid from Midwest Janitorial Supply./Move to action.
 - i. Accept resignation of Part-Time Library Clerk Barb Wargo./Move to action.
 - j. Approve \$169,978 for selected improvements for inclusion in the West Branch Roads and Streets 2011 Project./Move to action.
 - k. Approve West Branch Sanitary Sewer Study Phase I with Veenstra & Kimm, Inc. in amount of \$25,005./Move to action.
7. Mayor
 - a. Appointments/Reappointments/Move to action.
8. Reports
 - a. Paul Newman, Shive-Hattery – Presentation of Community Center Plan
 - b. City Administrator Matt Muckler - Police Chief Recruitment Update
 - c. City Administrator Matt Muckler – Hoover’s Hometown Days Mayor’s Parade
9. Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.
10. Adjourn

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O’Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** vacant • **Fire Chief:** Kevin Stoolman

(The following is a synopsis of the minutes of the West Branch City Council meeting. The full text of the minutes is available for inspection at the City Clerk's office. The minutes are not approved until the next regularly scheduled City Council meeting.)

**West Branch, Iowa
Council Chambers**

City Council Meeting

**July, 5 2011
7:00 p.m.**

Mayor Don Kessler opened the West Branch City Council meeting by welcoming the audience and the following City staff: City Administrator Matt Muckler, City Attorney Kevin Olson, Fire Chief Administrator Dick Stoolman, Library Director Nick Shimmin, Officer John Hanna and Fire Chief Kevin Stoolman. Council members: Mark Worrell, David Johnson, Dan O'Neil and Jim Oaks. Absent: Robert Sexton.

APPROVE AGENDA/CONSENT AGENDA

- a) Approve minutes from the June 18, 2011 City Council Work Session and June 18, 2011 City Council Meeting.
- b) Approve claims.
- c) Approve payment of \$107,968.45 to Garling Construction for payment bills per the City of West Branch Fire Station New Addition – New Roof Agreement.
- d) Approve Change Order Request 3 for the West Branch Fire Station Expansion Project for \$1,320 to change facia to exterior wall panel and furr out wall between new and old building.
- e) Approve amended Class C liquor license for Herb n' Lou's to allow outdoor service privilege from July 30, 2011, to July 31, 2011 for RAGBRAI.
- f) Fire Department – Approve 28E agreements with Cass, Gower, Springdale, Scott, Graham and Iowa townships for FY12 fire protection services/Move to action.

Motion by Worrell, second by Johnson. Roll call vote – Ayes: Worrell, Johnson, O'Neil, Oaks. Absent: Sexton. Motion carried.

COMMUNICATIONS/OPEN FORUM

Becky Frederick, Main Street West Branch announced that raffle sales have begun for the pig fundraiser.

PUBLIC, DEPARTMENT HEADS, COMMISSIONS, CITY ADMINISTRATOR AND CITY COUNCIL
Approve Agreement to Maintain and Operate Shared Property between the City of West Branch, Iowa and West Branch Community School District for tract 1 of the pedestrian bridge and trail, generally located south of Main Street between the driveway of 827 W. Main Street and West Branch High School./Move to action.

Motion by Johnson to amend the agreement to include 60 day opt out and 5 year term, second by O'Neil. Roll call vote – AYES: Johnson, O'Neil, Worrell. Nays: Oaks. Absent: Sexton. Motion carried.

Approve a Memorandum of Understanding between the National Park Service – Herbert Hoover National Historic Site, the City of West Branch, Iowa and the West Branch, Iowa Community School District for shared maintenance of tracts 2 and 3 of the pedestrian bridge and trail, generally located south of Main Street between West Branch Ford and the driveway of 827 W. Main Street./Move to action.

Motion by Johnson, second by O'Neil to approve MOU. Roll call vote – AYES: Johnson, O'Neil, Worrell. Nays: Oaks. Absent: Sexton. Motion carried.

Third reading of Ordinance 680, establishing the West Branch Wastewater Lift Station Connection Fee District./Move to action.

Motion by Johnson, second by Worrell to approve Ordinance 680. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 947, setting salaries for appointed officers and employees of the City of West Branch, Iowa for the fiscal year 2011-2012./Move to action.

Motion by Johnson, second by Worrell to approve Resolution 947. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

First Reading of Ordinance 681, amending Chapter 55 “Animal Protection and Control.”/Move to action.

Motion by Worrell, second by Johnson to approve Ordinance 681. Roll call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 949, adopting Dangerous or Potentially Dangerous Animal Annual Fees as a part of the West Branch Schedule of Fees./Move to action.

Motion by Worrell, second by Johnson to approve Resolution 949. Roll call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Second Reading of Ordinance 682, vacating the 16’ alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue’s Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street./Move to action.

Motion by Worrell, second by Johnson to approve Ordinance 682. Roll call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve Resolution 948, adopting the Record Retention Manual for Iowa Cities as the City’s record retention policy./Move to action.

Motion by Johnson, second by Worrell to approve Resolution 948. Roll call vote – AYES: Johnson, Worrell, O’Neil, Oaks. Absent: Sexton. Motion carried.

Approve setting up Fire Apparatus, Police Apparatus, Cemetery, Park & Recreation and Public Works General Fund Reserve Funds./Move to action.

Motion by O’Neil, second by Worrell to approve setting up reserve fund. Roll call vote – AYES: O’Neil, Worrell, Oaks. Nays: Johnson. Absent: Sexton. Motion carried.

Approve transfer of \$8,203.54 from Fund 011 Police Donations, \$44,052.02 from 014 Fire Donations, and \$5,388.71 from 018 Park Donations to their respective General Fund Reserve Funds and close out funds 011, 014, and 018./Move to action.

Motion by Worrell, second by O’Neil to approve transfer. Roll call vote – AYES: Worrell, O’Neil, Oaks. Nays: Johnson. Absent: Sexton. Motion carried.

Approve that any unexpended appropriations from the Local Cable Access operating budget 001-855 be placed in their investments fund at the end of each fiscal year./Move to action.

Motion by Worrell, second by to O’Neil for appropriation. Roll call vote – AYES: Worrell, O’Neil, Oaks. Nays: Johnson. Absent: Sexton. Motion carried.

Approve that any unexpended appropriations from the Fire Department operating budget be placed in the General Fund Fire Apparatus Reserve Fund at the end of each fiscal year./Move to action.

Motion by Worrell, second by to O’Neil for appropriation. Roll call vote – AYES: Worrell, O’Neil, Oaks. Nays: Johnson. Absent: Sexton. Motion carried.

MAYOR DON KESSLER
Appointments/Reappointments
None

REPORTS

City Engineer Dave Schechinger, P.E. – Road and Streets Estimates – The City Engineer reported cost estimates on three street projects: North Downey, South Downey and 4th Street. The Council requested that the city administrator provide a summary of road and street cost estimates that have been recently compiled.

City Engineer Dave Schechinger, P.E. – Mapping Options – The City Engineer provided an estimate of \$5,700 for updated sanitary sewer system maps and \$7,500 for updated water system maps.

City Administrator Matt Muckler - Police Chief Recruitment Update – The city administrator reported that the City received twenty-six applicants from fifteen states for the vacant police chief position. Interviews are planned for later in July. It was also reported that the mayor would hold the second of two public input meetings on Thursday July 7, 2011.

Motion to adjourn to executive session to discuss the purchase of particular real estate only where premature disclosure could reasonably be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.

Motion by Worrell and second by Johnson to enter into closed session at 7:42 p.m. Roll call vote – AYES: Worrell, Johnson, O’Neil, Oaks. Absent: Sexton. Motion carried.

ADJOURNMENT

Meeting adjourned by Mayor Kessler. City Council meeting adjourned at 10:04 p.m.

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

DATE 7/18/2011

CITY OF WEST BRANCH
CLAIMS REGISTER REPORT

AERO RENTAL	LIBRARY - SRP SUPPLIES	112.30
ALLIANT ENERGY	VARIOUS DEPTS - UTILITIES	6,857.24
	WATER - UTILITIES	41.83
ALLMED	FIRE - SUPPLIES	147.81
AMAZON	LIBRARY - SUPPLIES	60.75
	LIBRARY - LAPTOP ADAPTER	30.19
	LIBRARY - SUPPLIES	10.59
	LIBRARY - SUPPLIES	19.97
ANDREWS, ALISON	ACH PAYROLL EXPENSE	225.95
BAILEY, MICHAEL	ACH PAYROLL EXPENSE	470.21
BAKER & TAYLOR BOOKS	LIBRARY - SUPPLIES	719.67
	LIBRARY - SUPPLIES	46.43
BARNHART'S CUSTOM SERVICE	STREETS - WORK AT BRUSH PILE	2,342.50
	STREETS - N DOWNEY ST PROJ.	9,177.00
BARRON MOTOR SUPPLY	POLICE/STREETS - SUPPLIES	298.50
	FIRE - SUPPLIES	160.46
BDC BUILDING PLAN REVIEW	ADMIN - BUILDING INSPECTIONS	138.60
BEAN & BEAN	CEMETERY - GRAVE OPENINGS	2,000.00
BLANK PARK ZOO	LIBRARY - SUMMER READING	161.87
BLUE CROSS BLUE SHIELD	LIFE INS.	8.00
	DENTAL INS	72.30
	HEALTH INS	627.16
BORLAND-KAALBERG, ASHLEY	ACH PAYROLL EXPENSE	585.16
BOWERS, MATTHEW	PAYROLL EXPENSE	105.24
BP AMOCO	CEMETERY/STREETS/POLICE	1,790.03
	FIRE - FUEL	141.85
BRANDT, DAWN	ACH PAYROLL EXPENSE	1,194.73
BRICK, GERRY	ACH PAYROLL EXPENSE	339.58
BUSINESS RADIO SALES	FIRE - SERVICE	368.26
CEDAR RAPIDS PHOTO COPY	LIBRARY - SERVICE	123.59
	LIBRARY - SERVICE	63.84
CHEZUM, MARCUS	WATER - CREDIT REFUND	.27
CHRIS JONES TRUCKING	STREETS - ROADSTONE	219.49
COMMUNITY STATE BANK	ADMIN - CITY OFFICE LOAN	18,680.11
COMPUTER PROJECTS OF IL	POLICE - OPENFOX MESSENGER	312.00
CREATIONS WITH A TWIST	LIBRARY - SUMMER READING	112.81
CREATIVE SOFTWARE SERVICE	ADMIN - COMPUTER CONSULT	134.30
CROELL REDI-MIX INC	PARK & REC - LIONS FIELD	1,473.00
CULLIGAN WATER TECHNOLOGY	FIRE - SERVICE	35.90
DES MOINES REGISTER	LEGAL - POLICE CHIEF AD	722.00
DIGITAL RIVER EDUCATION	LIBRARY - OFFICE SUPPLIES	132.58
EAST CENT INTERGOVT ASN.	ADMIN - FY12 DUES	1,137.76
FLEET SERVICES	POLICE - FUEL	494.97
GALLS -- AN ARAMARK CO	POLICE - UNIFORMS	120.96
GARLING CONSTRUCTION INC	CAPITAL PROJECTS - FIRE	107,968.45
GAZETTE COMMUNICATIONS	LEGAL - POLICE CHIEF AD	43.68
GOODALE, MATTHEW	ACH PAYROLL EXPENSE	1,447.16
GREATAMERICA LEASING CORP	ADMIN -COPIER SERVICE CONT.	252.06
GRIMM, JOHN	PAYROLL EXPENSE	489.59
HANNA, JOHN	ACH PAYROLL EXPENSE	1,185.18
HAWKINS WATER TREATMENT	WATER - SUPPLIES	1,275.75
HEICK, GINA	ACH PAYROLL EXPENSE	182.32
HERB N LOU'S	PARK & REC - SUPPLIES	41.00
HYGIENIC LAB.ACCT.REC.	WATER - TESTING	182.00
ICAD GROUP	ECONOMIC DEV - FY12 DUES	2,750.00
INTERNAL REVENUE SERVICE	FEDERAL W/H	1,806.97
	FICA-MED.CAR	2,168.18
	FICA-MED.CAR	604.56
IOWA BUSINESS SUPPLY	ADMIN - OFFICE SUPPLIES	70.94
IOWA CITY SCHEELS	PARK & REC - SPORTS NETS	199.98
IOWA CITY/COUNTY MANAGEM	ADMIN -IACMA SUMMER CONF.	115.00
	ADMIN - FY12 MEMBERSHIP	120.00
IOWA DNR	WATER - CERTIFICATION EXAM	30.00
	WATER - OPERATOR CERT.	80.00
	WATER - FY12 WATER SUPPLY	272.88
IOWA LEAGUE OF CITIES	ADMIN - FY12 DUES	1,030.00
IOWA NETWORK SERVICES	ADMIN - SERVICE	26.99

IPERS	IPERS	2,356.62
	IPERS	654.47
JOHNSON COUNTY E-911	FIRE - FY12 HAZ-MAT CONT.	23.75
JOHNSON COUNTY REFUSE	RECYCLING - JUNE	3,538.75
JOHNSON, BRIDGET	WATER - CREDIT REFUND	79.48
KARR, DANIEL	PAYROLL EXPENSE	1,092.91
KESSLER, DONALD	PAYROLL EXPENSE	186.20
KNOCHE, REBECCA	ACH PAYROLL EXPENSE	746.63
KUM & GO #254	ADMIN - LIQUOR LICENSE REFUND	50.00
LEASE CONSULTANTS CORP	LIBRARY - SERVICE	59.00
LIBERTY COMMUNICATIONS	VARIOUS DEPTS - PHONE	1,077.97
LINN COUNTY R.E.C.	STREETS - UTILITIES	102.00
LYNCH'S EXCAVATING INC	STREETS - SUPPLIES	18.00
MAIN STREET WEST BRANCH	ECONOMIC DEVELOPMENT	138,934.85
	ECONOMIC DEV. FY12 DUES	11,250.00
MENARDS	ADMIN - SUPPLIES	13.98
	TOWN HALL - SUPPLIES	174.73
MOSS, TIMOTHY	ACH PAYROLL EXPENSE	1,153.22
MT VERNON-LISBON SUN	LEGAL - POLICE CHIEF AD	45.60
MUCKLER, MATTHEW	ACH PAYROLL EXPENSE	1,902.51
NASH, ANN	ADMIN - CLEANING	240.00
O'NEIL, PAUL	ACH PAYROLL EXPENSE	1,079.29
OASIS ELECTRIC	STREETS - SERVICE	70.00
OLSON, ATTY KEVIN	LEGAL - LEGAL SERVICES JULY	1,250.00
PEDEN, SHANELLE	CABLE - VIDEOTAPING	150.00
PITNEY BOWES GLOBAL	LIBRARY - SERVICE	106.77
PITNEY BOWES PURCHASE	LIBRARY - POSTAGE	500.00
PLAY IT AGAIN SPORTS	PARK & REC - TBALL	53.97
PLUNKETT'S PEST CONTROL	ADMIN - SERVICE	45.76
PORT 'O' JONNY INC.	CEMETERY - SERVICE	80.00
PYRAMID SERVICES INC.	CEMETERY - SUPPLIES	36.40
QC ANALYTICAL SERVICES	SEWER - CONFERENCE/TRAINING	125.00
QUAD-CITY TIMES	LEGAL - POLICE CHIEF AD	550.00
	LEGAL - POLICE CHIEF AD	48.30
QUILL CORP	LIBRARY - COPY PAPER	28.90
	LIBRARY - OFFICE SUPPLIES	14.03
	LIBRARY - SUPPLIES	47.99
	LIBRARY - SUPPLIES	47.44
RODRIGUEZ, DEANNA	ADMIN - TRAINING	200.00
RUSSELL, MELISSA	ACH PAYROLL EXPENSE	888.07
	PARK & REC - REIMBURSEMENT	62.59
SHIMMIN, NICHOLAS	ACH PAYROLL EXPENSE	1,039.46
SHIMMIN, NICK	LIBRARY - REIMBURSEMENT	43.96
	LIBRARY - REIMBURSEMENT	241.60
SOLON ECONOMIST	LEGAL - POLICE CHIEF AD	21.30
SPRINGDALE AGENCY	FY12 INSURANCE - ALL DEPTS.	57,408.00
SPRINT	POLICE - SERVICE	179.97
STATE LIBRARY OF IOWA	LIBRARY - FY12 EBSCO	117.88
STENDER, GRANT	ACH PAYROLL EXPENSE	262.10
STEWART, THOMAS	ACH PAYROLL EXPENSE	1,011.65
SULZNER, ELLEN	TOWN HALL - CLEANING	245.00
TIPTON CONSERVATIVE	LEGAL - POLICE CHIEF AD	29.10
TOYNES IA. FIRE TRK.SERV	FIRE - SUPPLIES	57.12
	FIRE - SUPPLIES	35.83
	FIRE - SUPPLIES	23.00
TREAS. STATE OF IOWA	STATE WTH.	871.00
TREAS. STATE OF IOWA	IOWA SALES TAX - JUNE	1969.61
UPS	SEWER - SHIPPING	22.80
	SEWER - SHIPPING	22.80
	SEWER - SHIPPING	23.65
	SEWER - SHIPPING	22.80
UPSTART	LIBRARY - SUPPLIES	10.25
	LIBRARY - SUPPLIES	9.75
US BANK	STREETS - MAINT. BLDG. LOAN	30,950.00
US CELLULAR	FIRE - PHONE SERVICE	37.05
	VARIOUS DEPTS - PHONE	271.26
	POLICE - PHONE SERVICE	202.65
USA BLUE BOOK	WATER - LMI C9 PUMP	1,497.52
	CEMETERY - SUPPLIES	64.45
VEENSTRA & KIMM INC.	WATER - ENGINEERING	800.00
WALLICK, CLAUDIA	ACH PAYROLL EXPENSE	168.15

WALMART COMMUNITY/GEMB	LIBRARY - SUPPLIES	786.94
WARGO, BARBARA	ACH PAYROLL EXPENSE	24.03
WEST BRANCH FIREFIGHTERS	FIRE - FY11 PAYROLL	24,188.00
WEST BRANCH HEATING	TOWN HALL - SERVICE	74.00
WEST BRANCH REPAIRS	FIRE - SERVICE	396.38
WEST BRANCH TIMES	LEGAL/PARK & REC - PUBLIC.	451.81
WHITE CAP CONSTRUCTION	PARK & REC - LIONS FIELD	17.19

GRAND TOTALS		467,043.69
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FUND TOTALS

001	GENERAL FUND	89,021.70
022	CIVIC CENTER	790.72
031	LIBRARY	7,069.36
036	TORT LIABILITY	47,638.00
110	ROAD USE TAX	46,614.69
111	POLICE RECOVERY ACT GRANT	237.15
112	TRUST AND AGENCY	2,462.66
160	ECONOMIC DEVELOPMENT	138,934.85
303	FIRE CAPITAL PROJECT ADDITION	107,968.45
600	WATER FUND	17,932.59
610	SEWER FUND	8,373.52
	****	467,043.69



**CONCRETE
CENTRAL**

BUILDING SOLID RELATIONSHIPS
400 Westcor Dr.

Coralville, IA 52241

Phone # 319-545-4150

Fax # 319-545-4151

ESTIMATE #: 11-399

DATE: 7/1/2011

NAME / ADDRESS
GARLING CONSTRUCTION 1120- 11th St Belle Plaine, IA 52208

JOB NAME/ADDRESS
WEST BRANCH FIRE STATION PCO#2

DESCRIPTION
12' X 20' X 6" EXCAVATE EXISTING ROCK & SOIL AND REPLACE WITH COMPACTED 6" ROCK

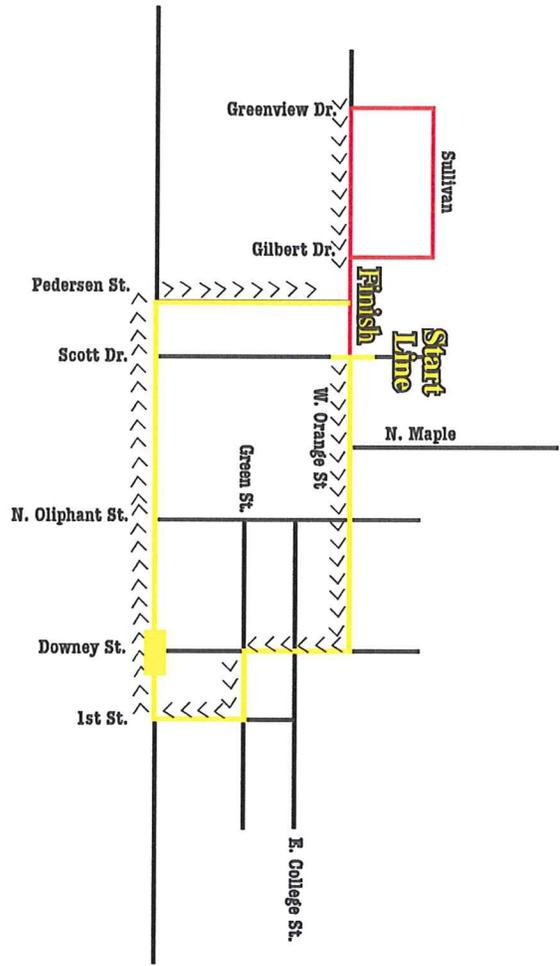
ACCEPTANCE OF OFFER: We, the undersigned, do hereby state that we have read the offer herein made, including the prices, specifications, and conditions, and we hereby accept said offer and authorize Concrete Central to perform in accordance hereof, and collectively my business and personally agree to pay Concrete Central in accordance with the terms hereof.

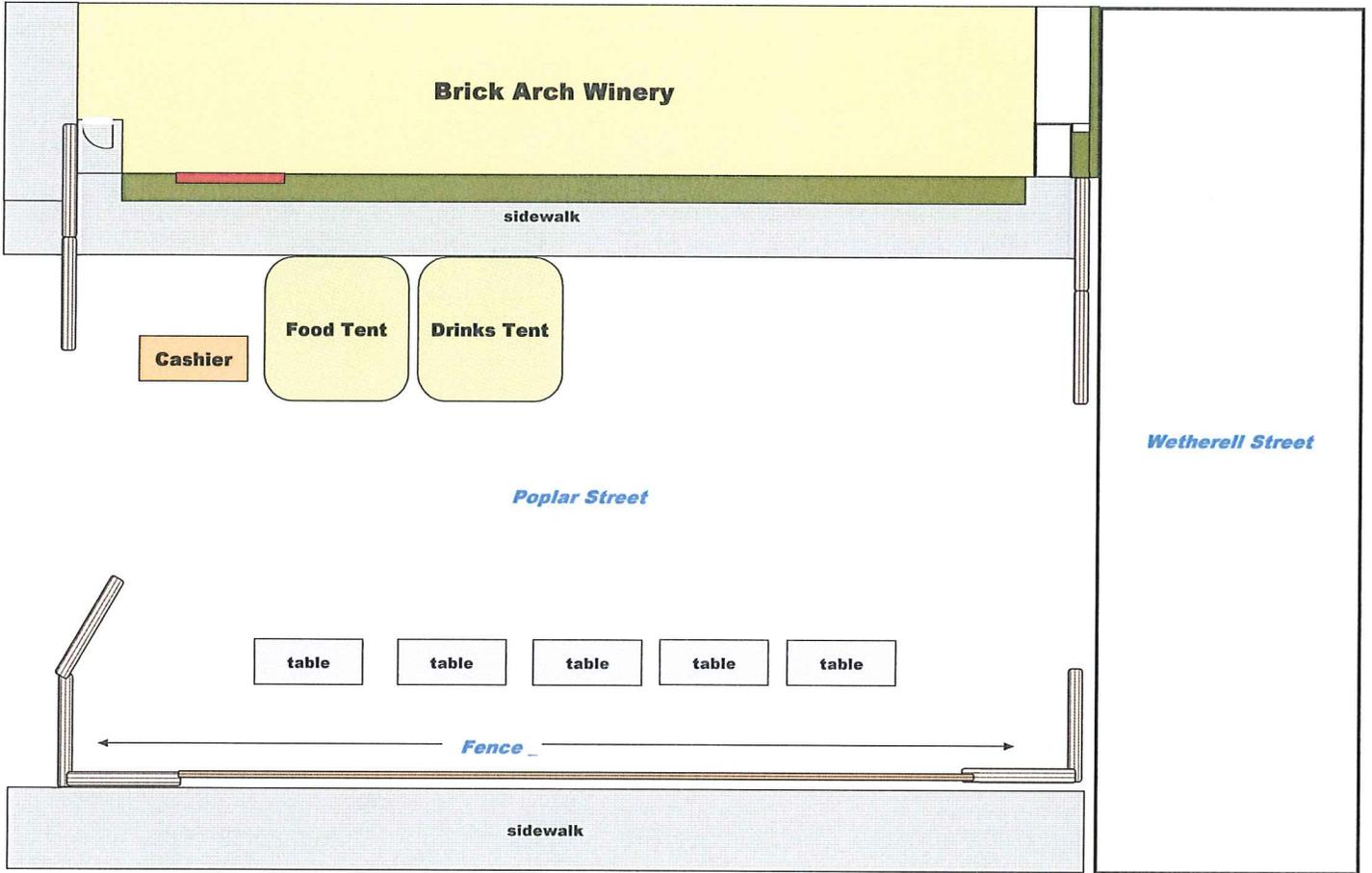
Total	\$617.00
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Authorized Signature: _____

Concrete Central: _____

Parade Lineup
Parade Route
Judges Station @ Gazebo





Iowa Department of Natural Resources
Wastewater Section
Construction Permit Application

SEWAGE TREATMENT AGREEMENT

INSTRUCTIONS

This agreement must be executed for all projects where construction and sewage treatment will be provided by different parties; i.e., a private subdivision connecting to a municipal system. This agreement must be executed by the parties who are owners at the time the permit is issued, regardless of whether title to the proposed construction project will be transferred after completion of the project.

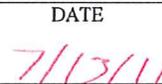
This agreement is not necessary when a contract for sewage treatment already exists; i.e., service contracts between municipalities. However, the Department of Natural Resources must be informed in writing that the contractual agreement does exist.

APPLICANT		ENGINEER	
OWNER KLM Investments, Inc.		FIRM MMS Consultants, Inc.	
ADDRESS 25 Eastview Place NE Iowa City, Iowa 52240		ADDRESS 1917 South Gilbert Street Iowa City, Iowa 52240	
REPRESENTATIVE Brad Larson	TELEPHONE 319-643-3673	PROJECT OFFICER Paul V. Anderson, P.E.	TELEPHONE 319-351-8282
PROJECT IDENTIFICATION <p style="text-align: center;">The Meadows Subdivision, Part 1, West Branch, Iowa</p>			
OWNER AND SYSTEM RECEIVING WASTES <p style="text-align: center;">City of West Branch</p>			
CERTIFICATE			
I am the authorized representative of the owner identified above and state that the proposed sanitary sewerage facilities shall be constructed in accordance with the plans and specifications and all wastes contributed by this project shall be discharged to the treatment system identified above.			
SIGNATURE 	TITLE		DATE
AGREEMENT TO PROVIDE SEWAGE TREATMENT			
I am the authorized representative of the owner of the system identified above and state that the connection of the proposed sanitary sewerage facilities identified above is approved by the owner, and that the owner accepts responsibility for providing adequate treatment of all wastes contributed by this project, in accordance with the provisions of Chapter 455B, Code of Iowa, and the rules of the Department of Natural Resources. This agreement shall not be construed in any way to affect any local ordinances, sewer service agreements, or fee systems entered into between the parties.			
SIGNATURE 	TYPED OR PRINTED NAME BRAD L LARSON		
TITLE partner	PHONE NUMBER (319) 321-3673	DATE 7/14/11	

Iowa Department of Natural Resources Wastewater Section
Construction Permit Application
SCHEDULE A, General Information

APPLICANT		ENGINEER	
OWNER KLM Investments, Inc.		FIRM MMS Consultants, Inc.	
ADDRESS 25 Eastview Place NE Iowa City, Iowa 52240		ADDRESS 1917 S. Gilbert Street Iowa City, Iowa 52240	
REPRESENTATIVE Brad Larson	TELEPHONE 319-643-3673	PROJECT OFFICER Paul Anderson	TELEPHONE 319-351-8282
PROJECT IDENTIFICATION The Meadows Subdivision, Part 1		ESTIMATED START DATE * 07/11/2011	ESTIMATED COMPLETION DATE 11/30/2011

PLEASE RESPOND TO ALL QUESTIONS		YES	NO
1. Has an engineering report, facilities plan or other information previously been submitted for this project? If Yes=> PROJECT IDENTITY _____ DATE SUBMITTED _____		X	X
2. Does the project and construction permit application, as submitted, follow the recommendations, design loadings, construction schedule, permit limits, and conclusions of the approved engineering report or facilities plan? If No=> Provide the design basis and technical information justifying all changes. N/A		<input type="checkbox"/>	<input type="checkbox"/>
3. Are there three complete sets of plans and specifications accompanying this application? For a minor gravity sewer extension within the meaning of 455B.183.3 Code of Iowa and Design Standard 11.1, two complete sets will be adequate for expeditious approval. For more complex projects, three sets of plans and specifications may be requested.		X	<input type="checkbox"/>
4. Are approved standard specifications a part of this application? If Yes=> APPROVED STANDARD SPECIFICATIONS OF _____ DATE APPROVED _____ (municipality or firm) MMS Consultants, Inc 01/31/08		X	<input type="checkbox"/>
5. Does each set of plans and specifications or engineering report accompanying this application contain a "professional engineering seal" executed in conformance with 542B.16, Code of Iowa? If No=> Processing will be delayed pending receipt of applicable design schedules and certified plans, specifications or engineering report.		X	<input type="checkbox"/>
6. Is this a joint wastewater and water supply project? If Yes=> A construction permit application for the water supply project should be submitted separately to the Water Supply Section. A water supply permit fee may be required.		X	<input type="checkbox"/>
7. Is the applicant to provide treatment of effluent resulting from this construction? If No=> A Sewage Treatment Agreement (DNR Form 29) executed by the authority providing treatment must accompany this application.		<input type="checkbox"/>	X
8. Is a new or amended operation permit necessary to use the facilities described in this application? If Yes=> A new or amended permit to operate may be requested prior to the receipt of a construction permit.		<input type="checkbox"/>	X
9. Is any waterline located within 10 feet; or any private or public well, lake, or public recreation area located within 400 feet of the proposed construction? If Yes=> Identify and locate the facility(s) relative to the proposed construction. Water sewer line crossings at the intersection of Orange Street and Dylan Drive.		X	<input type="checkbox"/>
10. Will construction inspection be conducted by a licensed engineer employed by the applicant? If No=> NAME OF ENGINEERING FIRM CONDUCTING INSPECTION _____ City of West Branch		<input type="checkbox"/>	X
11. Will this project utilize CWSRF loan funds?		<input type="checkbox"/>	X

APPLICANT		ENGINEER	
I certify that I am the authorized representative of the owner and state that the project identified above is approved by the owner.		I certify that all aspects of design included in this application conform to applicable standards contained in Chapter 567 IAC 64, or that an explanation and justification for any proposed variations from such standards is attached. I am familiar with the information contained in this application, and to the best of my knowledge, such information is complete and accurate.	
			
SIGNATURE	DATE	SIGNATURE	DATE

* Estimated Construction Start Date: Complete applications must be submitted at least 120 days in advance of the date for starting construction in accordance with Rules 567 IAC 60.4 and 64.2

PLEASE COMPLETE THE SCHEDULE CHECKLIST ON THE FOLLOWING PAGE OF THIS FORM

Exhibit 8A
Iowa Department of Natural Resources Wastewater Section
Construction Permit Application
SCHEDULE A, General Information

DOCUMENT CHECKLIST

Identify all categories included in this project. Also, identify schedules attached to this application.

SCHEDULE	TITLE	ATTACHED	INCLUDED IN PROJECT	SUBMITTAL DATE
B	Collection system	X	X	_____
C	Lateral Sewer Extension	X	X	_____
D	Trunk & Interceptor Sewer	<input type="checkbox"/>	<input type="checkbox"/>	_____
E	Wastewater Pump Station			_____
F	Treatment Project Site Selection	<input type="checkbox"/>	<input type="checkbox"/>	_____
G	Treatment Project Design Data	<input type="checkbox"/>	<input type="checkbox"/>	_____
H1	Schematic Flow Diagram	<input type="checkbox"/>	<input type="checkbox"/>	_____
H2	Treatment Process Loading and Removal Efficiency	<input type="checkbox"/>	<input type="checkbox"/>	_____
H3	Mechanical Plant Reliability	<input type="checkbox"/>	<input type="checkbox"/>	_____
I	Screening, Grit Removal and Flow Measurement	<input type="checkbox"/>	<input type="checkbox"/>	_____
J	Septic Tank System	<input type="checkbox"/>	<input type="checkbox"/>	_____
K1	Controlled Discharge Pond	<input type="checkbox"/>	<input type="checkbox"/>	_____
K2	Aerated Pond	<input type="checkbox"/>	<input type="checkbox"/>	_____
K3	Anaerobic Lagoon	<input type="checkbox"/>	<input type="checkbox"/>	_____
L	Setting Tanks	<input type="checkbox"/>	<input type="checkbox"/>	_____
M	Fixed Film Reactor – Stationary Media	<input type="checkbox"/>	<input type="checkbox"/>	_____
N	Rotating Biological Contactor	<input type="checkbox"/>	<input type="checkbox"/>	_____
O	Aeration Tanks or Basins	<input type="checkbox"/>	<input type="checkbox"/>	_____
P	Gas Chlorination	<input type="checkbox"/>	<input type="checkbox"/>	_____
Q	Sludge Digestion and Holding	<input type="checkbox"/>	<input type="checkbox"/>	_____
R1	Sludge Dewatering and Disposal	<input type="checkbox"/>	<input type="checkbox"/>	_____
R2(A & B)	Low Rate Land Application of Sludge	<input type="checkbox"/>	<input type="checkbox"/>	_____
R3	Land Application of Sewage Sludge (To be developed)	<input type="checkbox"/>	<input type="checkbox"/>	_____
S	Land Application of Wastewater (To be developed)	<input type="checkbox"/>	<input type="checkbox"/>	_____
	Sewage Treatment Agreement	X	X	_____

Identify any categories included in this project which are not provided in the above list of schedules.

Iowa Department of Natural Resources
Wastewater Section
Construction Permit Application
SCHEDULE C, Lateral Sewer Extension

DATE PREPARED 06/28/11	PROJECT IDENTITY The Meadows Subdivision Part 1, West Branch, Iowa	DNR USE
DATE REVISED		PROJECT NO.
		PERMIT NO.

1. Design Basis	Initial	Ultimate ()
Residential service area	Acres	Acres
Population	57	57
Flow (100 GPCD)	5700	5700
BOD ₅ (0.17 #/d/cap)	10	10
Industrial service area	Acres	Acres
Rated Flow	GPD	GPD
BOD ₅	#/day	#/day
Other Commercial	Acres	Acres
Rated Flow	GPD	GPD
BOD ₅	#/day	#/day
Total BOD ₅	10	10
Total Flow	5700	5700
Peak Hourly Flow	17,100	17,100

2. Pipe	8 Inch	10 Inch	12 Inch
Diameter	8 Inch	10 Inch	12 Inch
Material	PVC Truss ASTM D2680	_____	_____
Joint	O-Ring Gasket ASTM D3212	_____	_____
Minimum Slope	0.60	%	%
Maximum Manhole Space	444	ft.	ft.
Total Sewer Length	1139	ft.	ft.
Maximum Cover	15.0	ft.	ft.
Minimum Cover	11.2	ft.	ft.

3. Construction specifications (indicate ASTM No. or other standard included in the specifications). A brief description is required in each part.

- A. Bedding class ASTM C-12, Class B crushed stone encasement
- B. Pipe laying ASTM C-12, ASTM D2321, In accordance with ASTM and the pipe manufacturer
- C. Compaction ASTM C-12, ASTM D2321 95% Standard proctor
- D. Manhole ASTM C-478 Reinforced Concrete Pipe,
- E. Specified maximum Infiltration/exfiltration rate 200 GPDPMPI
- F. Infiltration/exfiltration test procedures DNR 12.7.3.1 through 12.7.3.4
- G. Alignment & grade test procedures
 - (1) During construction: Stake & batter board Yes Yes Laser Yes
 - (2) After construction: Lamping Yes Other As-built survey
- H. Deflection test procedures DNR 12.7.3

4. Are detailed manhole drawings included: Yes No
 Typical frame and cover assembly Neenah R-1670
 Are manhole covers nonvented: Yes No
 Manhole diameter 48 in.
 Manhole opening diameter 22.75 in. Material Concrete

5. Minimum sewer & water main separation: Horizontal 10 ft. Vertical 18 in.
 Are specifications included? Yes, Section 2660-8

6. Stream, road, or railroad crossing protection 95% Standard proctor Density with Native or Crushed Stone
 Are specifications included? Yes, Section 2700-13

**IOWA DEPARTMENT OF NATURAL RESOURCES
WATER SUPPLY SECTION
CONSTRUCTION PERMIT APPLICATION**

Water Supply Service Agreement

INSTRUCTIONS

This agreement must be executed for all projects where construction and water supply will be provided by different parties; i.e., a private subdivision connecting to a municipal system. This agreement must be executed by the parties who are owners at the time the permit is issued, regardless of whether title to the proposed construction project will be transferred after completion of the project.

This agreement is not necessary when a contract for water services already exists; i.e., service contracts between municipalities. However, the Department of Natural Resources must be informed in writing that the contractual agreement does exist.

PROJECT IDENTIFICATION: The Meadows Subdivision, Part 1, West Branch, Iowa

APPLICANT		ENGINEER	
Owner: KLM Investments, Inc.		Firm: MMS Consultants, Inc.	
Address: 25 Eastview Place NE Iowa City, Iowa 52240		Address: 1917 S. Gilbert Street Iowa City, Iowa 52240	
Representative: Brad Larson	Telephone: 319-643-3673	Project Officer: Paul Anderson	Telephone: 319-351-8282

CERTIFICATE

I am the authorized representative of the *Applicant identified above* and state that all water distributed by this project shall be obtained by the system identified below.

Signature: 	Title: <u>Partner</u>	Date: <u>7/14/14</u>
--	-----------------------	----------------------

SYSTEM SUPPLYING WATER:	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 20%;">Name</td> <td><u>City of West Branch</u></td> </tr> <tr> <td>Address</td> <td><u>P O Box 218</u></td> </tr> <tr> <td>City, State, Zip</td> <td><u>West Branch, IA 52358</u></td> </tr> <tr> <td>PWSID #</td> <td><u>1694000</u></td> </tr> </table>	Name	<u>City of West Branch</u>	Address	<u>P O Box 218</u>	City, State, Zip	<u>West Branch, IA 52358</u>	PWSID #	<u>1694000</u>
Name	<u>City of West Branch</u>								
Address	<u>P O Box 218</u>								
City, State, Zip	<u>West Branch, IA 52358</u>								
PWSID #	<u>1694000</u>								

AGREEMENT TO PROVIDE WATER

I am the authorized representative of the *Owner of the water system identified above* and state that the connection of the proposed water distribution system also identified above is approved by the owner, and that the owner accepts responsibility for providing potable water required by this project in accordance with the provisions of Chapter 455B, Code of Iowa, and the rules of the Department of Natural Resources. This agreement shall not be construed in any way to affect any local ordinances, water service agreements, or fee systems entered into between the parties.

Signature: 	Title:
Typed or Printed Name:	Phone Number: Date:

**IOWA DEPARTMENT OF NATURAL RESOURCES
WATER SUPPLY SECTION
CONSTRUCTION PERMIT APPLICATION**

**SCHEDULE-1a, General Information
Page 1 of 2**

APPLICANT		ENGINEER	
Owner	KLM Investments, Inc.	Firm	MMS Consultants, Inc.
Address	25 Eastview Place NE Iowa City, Iowa 52240	Address	1917 S. Gilbert Street Iowa City, Iowa 52240
Representative	Telephone	Project Officer	Telephone
Brad Larson	319-643-3673	Paul Anderson	319-351-8282

Mail Completed Application Along with the Plans and Specifications to	DNR Use Only
Iowa Department of Natural Resources Water Supply Section 401 SW 7 th , Suite M Des Moines, IA 50309-4611	Project Number:
	Permit Number:
	Facility Number:
	Field Office Number:

PLEASE RESPOND TO ALL QUESTIONS

1. Project Identification: The Meadows Subdivision, Part 1, West Branch, IA
2. Estimated Completion Date: 11/30/2011 YES NO
3. Will this project be a part of a State Revolving Loan Fund project? X
4. Has an engineering report or information previously been submitted for this project? X
 If Yes => Project Identity _____
 Date Submitted _____
5. Does the project, as submitted, follow the recommendations and conclusions of the preliminary report? N?A
 If No => provide design basis and technical information justifying all changes.
6. Are there two complete sets of plans and specifications accompanying this application? X
 Two complete sets of plans and specifications are not required to be submitted for minor water main extensions
7. Except for those projects submitted in accordance with Section 43.3(4), does each set of plans and specifications or engineering report accompanying this application contain an "Engineer's Certificate," executed in conformance with §542B.16, Code of Iowa? X
8. Does the project involve water withdrawal, storage of surface waters, or change in natural stream conditions? X
 If Yes => Complete and attach, Application for Permit to Withdraw Water (DNR Form 16)

CERTIFICATION

APPLICANT

I certify that I am the authorized representative of the owner and state that the project identified above is approved by the owner.

Signature:	Typed or Printed Name: Brad Larson	Date: 7/14/11
------------	------------------------------------	---------------

ENGINEER

I certify that all aspects of design included in this application meets the requirements of all applicable state or federal laws and regulations, or that an explanation and justification for any proposed variation from such standards is attached. or that a variance has already been granted by the Iowa Department of Natural Resources.

Signature:	Typed or Printed Name: Paul V. Anderson	Iowa PE Number: 12384	Date: 7/13/11
------------	---	-----------------------	---------------

**IOWA DEPARTMENT OF NATURAL RESOURCES
WATER SUPPLY SECTION
CONSTRUCTION PERMIT APPLICATION**

SCHEDULE-1a General Information
Page 2 of 2

SCHEDULE	TITLE	Included in Project	Attached	Previously Submitted	Date Previously Submitted
1b	Minor WM Construction Permit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1c	Fee Calculation		X		
2a	Water Mains - General	X	X	<input type="checkbox"/>	
2b	Water Mains - Specifications	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2c	Notif. of Minor WM Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3a	Water Systems - Preliminary Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3b	Source Information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3c	Water Quality Data	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4	Site Approval	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5a	Well Construction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5b	Well Appurtenances	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5c	Well Profile	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5d	Surface Water Supply	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6a	<i>Reserved</i>				
6b	<i>Reserved</i>				
7	Schematic Flow Diagram	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8	Aeration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9	Clarification/Sedimentation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10	Suspended Solids Contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
11	Cation Exchange Softening	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
12	Filters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13a	Chemical Addition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13b	Dry Chemical Addition	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13c	Gas Chlorination	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13d	Fluoridation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
13e	Sampling and Testing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
14	Pumping Station	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
15	Process Water Storage Facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16a	Wastewater General	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16b	Waste Treatment Ponds	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16c	Filtration and Mechanical	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
16d	Discharge to Sewer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Identify any components included in this project which are not included in the above list of schedules (i.e. Reverse Osmosis) and provide design data of these components on separate sheets.

IOWA DEPARTMENT OF NATURAL RESOURCES WATER SUPPLY ENGINEERING SECTION CONSTRUCTION PERMIT APPLICATION		20 - 2004 - \$ _____
SCHEDULE-1c, Fee Calculation		
Mail the Fee, Along with Completed Application Schedules to: Iowa Department of Natural Resources Water Supply Engineering Section 401 SW 7 th Street, Suite M Des Moines, Iowa 50309-4611		
Project Identity: The Meadows Subdivision, Part 1	Fee Paid By: KLM Investments, Inc.	0376 - 542 - W100 - 0575
WATER MAINS		Calculated Fee
Total length of water main: _____ 1,294 Feet		
Fee: First 1000 feet \$100 Next 19,000 feet \$0.10/ft Next 300,000 feet \$0.01/ft Over 320,000 feet No additional charge		\$ <u>129.40</u>
NON-WATER MAIN CONSTRUCTION		
Estimated construction cost of non-water main related work: \$ _____		
Fee: First \$50,000 \$100 Next \$950,000 0.2% of estimated construction cost Next \$14,000,000 0.1% of estimated construction cost Over \$15,000,000 No additional charge		\$ _____
REQUEST FOR TIME EXTENSION		
Is this a request for a construction permit time extension? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, skip this section)		
If yes, Request for Time Extension Fee = \$50		\$ _____
AS-BUILT PROJECT		
Is this project being submitted as an As-Built Project? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, skip this section)		
If yes, also complete "WATER MAINS" and "NON-WATER MAIN CONSTRUCTION" above		
Additional As-Built Construction Fee = \$200		\$ _____
CHANGE ORDERS and ADDENDUM		
Will this change order or addendum result in an increase of at least 5% of the original water main length or 5% of the non water main related costs? Yes <input type="checkbox"/> No <input type="checkbox"/> (If no, skip this section)		
Additional length of water main: _____ Feet		
Additional non-water main related construction costs: \$ _____		
Fee = \$0.10 per foot for additional water main requested plus 0.2% of the estimated additional non-water main related construction costs (Minimum Fee = \$50)		\$ _____
AMOUNT PAID BY OWNER OF THE PUBLIC WATER SUPPLY, YEAR TO DATE		
Water Main Fees	Total Fees Paid: \$ _____	Maximum Annual Fee = \$ 5,000
Non-Water Main Fees	Total Fees Paid: \$ _____	Maximum Annual Fee = \$16,000
TOTAL FEE DUE		\$ <u>129.40</u>

**IOWA DEPARTMENT OF NATURAL RESOURCES
WATER SUPPLY ENGINEERING SECTION
CONSTRUCTION PERMIT APPLICATION**

SCHEDULE-2a, Water Mains, General

Date Prepared 06/28/11	Project Name
Date Revised	The Meadows Subdivision, Part 1, West Branch, Iowa

1. Give the purpose of the project (e.g., expand service area, improve system pressures or flows)
Provide potable water service and fire protection for a 19 lot residential subdivision

2. Does the water system have adequate source, treatment and storage capacity to serve the additional demand resulting from the proposed project? Yes No N/A
 ➤ If No, Explain _____

3. Proposed Piping Inventory: (attach additional sheets if necessary)

Material (Designate Alternates)	AWWA or ASTM Standard	Pipe Class	Pipe Pressure Rating (psi)	Maximum System Pressure (psi)	Nominal Diameter (inches)	Length of Water Main (feet)
PVC	C-900	DR 18	150	100	6	1294

4. Will any of the proposed water main be within 1,000 feet of an identified leaking underground storage tank (LUST) site? Yes No
 Known LUST sites are shown on the following web page <http://csbweb.igsb.uiowa.edu/imgate/introduction/home.asp>

➤ If Yes, attach a copy of the Utility Company Notification (DNR Form 542-1531) form that has been completed for that site and any associated plume maps. A completed copy of this form for the specific LUST site and the associated plume maps may be obtained from either the utility company (or city) which supplies the water service or the IDNR Records Center at 515-242-5818.

NOTE: Where distribution systems are installed in areas of groundwater contaminated by organic compounds, pipe and joint materials which do not allow permeation of the organic compounds must be used.

5. Have *Standard Fire Hydrants* been provided as a part of this project? Yes No
 ➤ If Yes, can adequate fire flows be provided to *these* hydrants:
 a. while maintaining a pressure of 20 psi at the fire hydrants? Yes No
 b. without causing pressures of less than 20 psi *To Develop* within the system? Yes No
 c. source of pressure data: City of West Branch
 d. minimum size of water main serving fire hydrant? 6 inches
 e. minimum size of fire hydrant lead: 6 inches
 f. are all hydrant leads valved? Yes No

6. Minimum depth of cover from the springline of the pipe: 5.5 feet.

7. Does each water main dead end have a fire hydrant, flushing hydrant or blow off for flushing purposes? Yes No N/A

8. Is there a history of corrosive problems with buried pipes in the project area? Yes No
 ➤ If Yes explain corrosion protection measures: _____

9. Are DNR approved Standard Specifications being applied on this project? Yes No
 ➤ If Yes Approved Standard Specifications of (Municipality or firm) MMS CONSULTANTS, Inc.
 Date Approved 02/14/05

- If No, Schedule 2b must also accompany this application.
- **NOTE:** If the applicant for this Construction Permit is someone other than the supplier of water (the water utility), a properly executed *Water Supply Service Agreement (DNR Form 53)* must accompany this application.
- **NOTE:** If this is a joint Water –Wastewater project, a construction permit application should be submitted separately to the Wastewater Permits Section of the Iowa Department of Natural Resources.

ORDINANCE NO. 681

AN ORDINANCE AMENDING TITLE CHAPTER 55 “ANIMAL PROTECTION AND CONTROL”

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 55 “ANIMAL PROTECTION AND CONTROL” of the Code of West Branch, Iowa is hereby amended by making the following changes:

- A. Insert the following at the end of 55.16.3.B.:

The person who was attacked or the owner of the domestic animal attacked must be notified and may be present during this appeal process.

- B. Delete Section 55.16.3.C and insert in lieu thereof:

Once the owner has received notice of the animal’s classification as a Level 1, 2, or 3 animal, the owner shall comply with the restrictions specified in the notice within seven days or be subject to penalties (section 55.21).

- C. Insert the following words after “signs” in Section 55.16.4.C.:

within 72 hours of being notified

- D. Insert the following at the end of 55.16.4.D.:

If the disposition of a Level 4 animal is to be decided by a District Court and the animal is returned to the owner, the ID number tattooing or microchip implanting must be completed within seven days after this decision is made.

- E. Delete the first sentence in Section 55.16.4.E and insert in lieu thereof:

To insure correct identification, all animals that have been classified as Level 3 shall have an identification number tattooed upon the animal, at the owner’s expense, by or under the supervision of a licensed veterinarian within seven days after this decision is made.

- F. Delete the last sentence in Section 55.16.4.F and insert after the word “Council” in the second sentence:

in the City of West Branch Schedule of Fees

2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 18th day of July, 2011.

First Reading: July 5, 2011

Second Reading:

Third Reading:

Don Kessler, Mayor

Attest:

Matt Muckler, City Administrator/Clerk

ORDINANCE NO. 682

AN ORDINANCE VACATING ALLEYS

1. BE IT ENACTED by the Council of the City of West Branch, Iowa, that the following alleys within the corporate limits are hereby vacated:

- a. The 16' alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue's Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street.

The Mayor and the City Clerk are hereby authorized and directed to sign a quitclaim deed conveying said alley to the adjacent owners.

Said quitclaim deed shall include a provision stating that the conveyance is subject to an easement for the purpose of the installation and maintenance of utilities.

Passed and approved this 18th day of July, 2011.

Read First Time: June 20, 2011

Read Second Time: July 5, 2011

Read Third Time:

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

ORDINANCE NO. 683

AN ORDINANCE AMENDING TITLE CHAPTER 6 "CITY ELECTIONS"

1. BE IT ENACTED by the City Council of West Branch, Iowa, that Chapter 6 "CITY ELECTIONS" of the Code of West Branch, Iowa is hereby amended by deleting Section 6.07 in its entirety.
2. This amendment to the ordinance shall be in full effect from and after its publication as by law provided.
3. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.
4. If any section, provision, or part of this ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of this ordinance as a whole or any part, section, or provision thereof not adjudged invalid or unconstitutional.

Passed and approved this 18th day of July, 2011.

First Reading: July 18, 2011
Second Reading:
Third Reading:

Don Kessler, Mayor

ATTEST:

Matt Muckler, City Administrator/Clerk

June 30, 2011

TO: City Administrator Matt Muckler

Officer Kory Hanna #1202

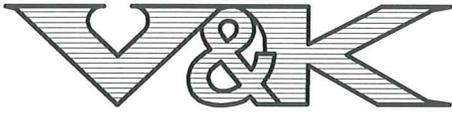
FR: Officer Mike Bailey #1205



RE: Employment

As of today's date, I have accepted a permanent part-time job with the Scott County Conservation Board (Law Enforcement/Park Patrol Division) and will be resigning my post as a part-time officer with the West Branch Police Department. This new position is much closer to my residence and offers slightly higher pay, which are both opportunities that I could not pass up.

I have enjoyed my time with your department and I do appreciate you giving me an opportunity to assist you in this time of transition.



VEENSTRA & KIMM, INC.

860 22nd Avenue - Suite 4 • Coralville, Iowa 52241-1565
319-466-1000 • 319-466-1008(FAX) • 888-241-8001(WATS)

BID SUMMARY

Project: WATER TOWER REPAIR & COATING 2011
WEST BRANCH, IOWA

Bid Date: July 14, 2011; 2:00 P.M.

CONTRACTOR	5% BID BOND (x)	BASE BID	ALTERNATIVE 1 BID ITEM	ALTERNATIVE 2 BID ITEM
TMI COATINGS	X	154,400	26,000	57,500
CENTRAL TANK COATINGS	X	80,750	38,500	61,750
UTILITY SERVICE	X	92,300	40,000	54,000
JR. STELTZER CO.	X	92,500	34,200	74,000
CHAMPION COATINGS	X	99,250	48,000	50,000



West Branch Public Library
PO Box 460
300 N Downey St.
West Branch, IA 52358

Ph: (319)643-2633
Fax: (319)643-4148
staff@westbranch.lib.ia.us
www.westbranch.lib.ia.us

7/12/11

To Whom It May Concern:

This document is to serve as official notice of the ending of employment for Tom Johnson at the West Branch Public Library. The last day of employment may be marked as Monday, July 11th, 2011, though the last salary payment occurred with the pay period ending April 24th due to an injury sustained with another employer.

Note that this action is taken in preparation for the beginning of contracted cleaning services throughout several City of West Branch locations.

Sincerely,

Nick Shimmin
Director, West Branch Public Library

Staff

Library Director: Nick Shimmin • Assistant Director: Becky Knoche • Library Clerks: Allison Andrews, Claudia Wallfick, Barb Wargo

Board of Trustees

Amy Colbert, president • Dan Stevenson, vice president • Cary Wiesner, secretary
José Carrillo • Nan Fawcett • Laura Gongora • Peter Pappas

CONTRACT AGREEMENT

Effective: _____

1. MIDWEST JANITORIAL SERVICE, INC., hereinafter referred to as MIDWEST, agrees to provide maintenance service as per the attached schedule for:

City of West Branch - Public Library, City offices, Town Hall, Police Dept
110 N. Poplar Street
West Branch, Iowa 52358
2. The monthly charge includes the service as outlined. Any work not mentioned can be negotiated and performed.
3. These services shall be performed 3 days per week on Monday, Thursday & Friday.
4. No service shall be provided on the following holidays (unless otherwise stated):
New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day.
5. No service shall be provided on the following holidays (unless otherwise stated):
New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day.
6. One (1) additional day will be charged each Leap Year for service performed on February 29th. _____ **Customer Initials**
7. MIDWEST assumes all financial responsibility such as wages, payroll taxes and other costs directly related to the services. Sales and/or service taxes shall be charged to the client where applicable.
8. Any increase in minimum wage will increase the contract price by the amount of the percent of increase in the minimum wage. _____ **Customer Initials**
9. MIDWEST agrees to provide all labor, material and equipment necessary to completely clean the facility as indicated. Supplies such as towels, soap, tissue, napkins, waste container liners and light bulbs shall be purchased by the client. Client shall also provide a secure storage area for cleaning equipment and supplies.
10. The agreement shall be in effect as of the date of service commencement, but may be terminated by either party upon giving thirty (30) days notice by Registered Mail to the other party.
11. It shall be understood and agreed that during the term of this agreement and for one (1) year thereafter, the Client will not directly or indirectly, hire any person or persons employed by MIDWEST, or directly or indirectly cause such a person or persons to be hired by others.

12. Failure to perform due to absenteeism will result in a deduction of the contract price. The amount of deduction will be based on the contract unit price per month divided by the scheduled days of work for the month.

13. The aforementioned maintenance service shall be performed for the monthly sum of:

\$ 726.75 Per Month (plus tax)
payable on the first day of each month
following performance of service and
invoicing.

A 1.5% cost of living increase will be assessed after each year of service.

14. Invoicing is done at the beginning of the month prior to service to provide your accounts payable department ample time to enter our invoice. All accounts are due and payable in thirty (30) days from date of invoice. Any customers wishing to pay by a credit card will be assessed an additional 3%. All accounts thirty (30) days or more past due are subject to a finance charge of 1-1/2% per month, or 18% per annum. (Minimum finance charge of \$1.00 per month).

15. **Keys:** Please obtain three (3) copies of each necessary key. Midwest Janitorial Service, Inc. assigns a numeric code to your keys. Key distribution is as follows: (1) to our safe, (2) to our account supervisor and (3) to our custodian.

16. **Alarm/Security:** Please provide Midwest Janitorial Service, Inc. with an individual alarm code, if possible and notify your security company that we will be cleaning your facility.

17. Midwest Janitorial Service, Inc. is an Equal Opportunity Employer as pursuant to Executive Order 11246: Section 204. All qualified applicants will receive consideration without discrimination because of sex, marital status, race, gender identity, sexual orientation, age, creed, national origin or the presence of disabilities.

18. Midwest Janitorial Service, Inc. shall submit a certificate of insurance to the City naming the City of West Branch as an additional insured on its policy.

IT IS AGREED that this agreement, together with the attached Operations Schedule is the entire agreement between the parties and that all other agreements are merged herein.

EFFECTIVE THE _____ DAY OF _____ 20__.

City of West Branch

MIDWEST JANITORIAL SERVICE

By:

By:

Title:

Title:



CERTIFICATE OF LIABILITY INSURANCE

COJE

DATE (MM/DD/YYYY)

7/14/2011

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER TrueNorth 421 4th Ave SE PO Box 1863 Cedar Rapids, IA 52406-1863 (319) 366-2723		CONTACT NAME: TrueNorth Risk Management PHONE (A/C, No, Ext): (319) 366-2723 FAX (A/C, No): (877) 810-6374 E-MAIL ADDRESS: certs@truenorthcompanies.com PRODUCER CUSTOMER ID #: MIDWJAN-02													
INSURED Midwest Janitorial Service Inc 1395 North Center Point Road Hiawatha, IA 52233-1239		INSURER(S) AFFORDING COVERAGE <table border="1"> <tr><td>INSURER A : AMCO</td><td>21415</td></tr> <tr><td>INSURER B : Depositors Insurance Company</td><td>42587</td></tr> <tr><td>INSURER C : Nationwide Mutual Insurance Co</td><td>21415</td></tr> <tr><td>INSURER D : Old Republic</td><td>24147</td></tr> <tr><td>INSURER E :</td><td></td></tr> <tr><td>INSURER F :</td><td></td></tr> </table>		INSURER A : AMCO	21415	INSURER B : Depositors Insurance Company	42587	INSURER C : Nationwide Mutual Insurance Co	21415	INSURER D : Old Republic	24147	INSURER E :		INSURER F :	
INSURER A : AMCO	21415														
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INSURER C : Nationwide Mutual Insurance Co	21415														
INSURER D : Old Republic	24147														
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR	X		ACP7104925936	5/1/2011	5/1/2012	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input checked="" type="checkbox"/> LOC						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS			ACP7104925936	5/1/2011	5/1/2012	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
							BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DEDUCTIBLE <input checked="" type="checkbox"/> RETENTION \$			ACP7104925936	5/1/2011	5/1/2012	EACH OCCURRENCE \$ 6,000,000
							AGGREGATE \$ 6,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	ACP7104925936	5/1/2011	5/1/2012	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER
							E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
D	Business Service Bond			RBS621186	5/1/2011	5/1/2012	\$100,000
C	Employee Dishonesty			ACP7104925936	5/1/2011	5/1/2012	Limit/Deductible \$150,000/\$1,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Certificate holder is named as an additional insured with respects to general liability. Coverage is provided for work performed under written contract by the above named insured.

CERTIFICATE HOLDER

CANCELLATION

City of West Branch
 110 Poplar Street
 PO Box 218
 West Branch, IA 52358-

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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July 8, 2011

Barbara Wargo

61 315th Street

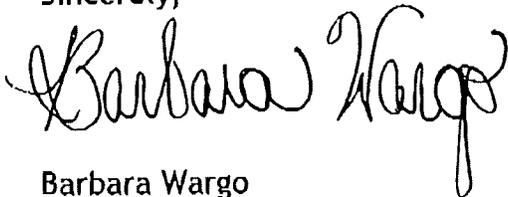
West Branch, IA 52358

Dear Mr. Shimmin,

I am writing this letter to notify you of my resignation of my library clerk position at the West Branch Public Library. This resignation is effective on Monday, August 1, 2011.

Thank you so much for the opportunity to work at the library. I look forward to bringing my Pre-K kids over to enjoy the library!! Yeah!!

Sincerely,

A handwritten signature in black ink that reads "Barbara Wargo". The signature is written in a cursive style with a large, looping initial 'B' and a long, trailing flourish at the end of the name.

Barbara Wargo

**CITY OF WEST BRANCH
COUNCIL ACTION REPORT**

MEETING DATE: July 18, 2011

AGENDA ITEM: 6h

DATE PREPARED: July 13, 2011

STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: West Branch Roads and Streets 2011 Project.

WORKSHOP REPORT CONSENT NON-CONSENT TABLED PUBLIC HEARING

RECOMMENDATIONS/PROJECT DESCRIPTION/BENEFITS:

Approve \$169,978 for selected improvements for inclusion in the West Branch Roads and Streets 2011 Project.

ATTACHMENTS:

List of potential road and street improvements to be included in the West Branch Roads and Streets 2011 Project.

FINANCIAL NARRATIVE:

The City Council approved \$200,000 in the "capital improvement streets" line item of the Roads and Streets FY12 Budget. \$30,022 of this amount is earmarked for the City's final payment to Cedar County for the X30 North Resurfacing Project. The remaining \$169,978 was to be spent on asphalt (and seal coat) work in the City. The fund balance for the Roads and Streets Budget as of April 2011 was \$229,845. \$164,161 of this \$229,845 was placed into the FY12 budget to be used for street improvements. At the June 20, 2011 Council Workshop, Council expressed interest in moving forward with the project and requested cost estimates on three additional projects which were provided in a report at the July 5, 2011 Council Meeting.

FUTURE ACTION:

The Council would consider an engineering agreement for the West Branch Roads and Streets 2011 Project at a future Council Meeting.

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

\$169,978

BUDGETED
(check one)

UNBUDGETED FISCAL YEAR BUDGET

2-110-210-6761

Potential Road and Street Improvements West Branch Roads and Streets 2011 Project

<u>Project</u>	<u>Cost</u>	<u>Description</u>
1) College Street, 4 th to 6 th	\$70,720	24" curb and gutter, 4" asphalt
2) College St. 4 th -6 th Alternative	\$15,000 *	Widen road – seal coat, install storm sewer, fill ditches
3) College Street, 1 st to Downey	\$27,151	24" curb and gutter, 4" asphalt
4) College St, 1 st to Downey Alternative	\$1,000 *	intake and piping
5) Poplar Street, Main to Library	\$33,350	4" asphalt
6) Poplar Street Parking Area	\$6,000 *	Concrete in-house
7) Maple Street, 2 nd to dead end	\$51,270	4" asphalt, manhole adjustments, traffic control
8) 4 th St, Hoover to south Northridge	\$703,340	8" pavement on 6" rock, curb & gutter
9) 4 th Street Alternative 1	\$20,000	Remove and replace culvert under 4 th Street **
10) 4 th Street Alternative 2	\$1,500 *	Repair existing culvert under 4 th Street **
11) Water Street	\$24,340	4" asphalt, manhole adjustments
12) South 5 th , Main to Water	\$17,600	4" asphalt
13) North Maple, Orange to Cemetery	\$74,675	24" curb and gutter, 4" asphalt, asphalt patching
14) Seal Coat	\$45,956	all seal coat streets, 2129 sq. yards A***, 16,687 B****
15) North Downey, Oliphant to Northside	\$73,000	grind and 3" HMA pavement
16) North Downey, Oliphany to Main	\$200,000 (est)	grind and 3" HMA pavement
17) X-30, I-80 to 300 th Street	\$152,100	grind and 3" HMA pavement

* In-house work. Estimate per Public Works Department

** Dave Schechinger has re-inspected 4th Street and found that culvert takes less of an angle across 4th Street than originally thought.

*** Seal Coat plus prep work

**** Seal Coat

Administrator Recommendations

College St. 4 th -6 th Alternative	\$15,000 *	Widen road, install storm sewer, fill ditches
College St, 1 st to Downey Alternative	\$1,000 *	intake and piping
4 th Street Alternative 2	\$2,000 *	Repair existing culvert under 4 th Street **
Poplar Street Parking Area	\$6,000 *	Concrete in-house
Seal Coat	<u>\$45,956</u>	all seal coat streets, 2129 sq. yards A***, 16,687 B****
Subtotal	\$69,956	
Poplar Street, Main to Library	\$33,350	4" asphalt
Maple Street, 2 nd to dead end	\$51,270	4" asphalt, manhole adjustments, traffic control
Engineering Costs	<u>\$6,347</u>	7.5% of Poplar and Maple Street Project Costs
Subtotal 2	\$90,967	
Total Admin Recommendations	\$160,923	
Reserve for Spring Projects	<u>\$ 9,055</u>	
Roads & Streets Funding	\$169,978	

Summary of Cost for Sanitary Sewer Evaluation by Phase

Phase 1				Extended
	Task	Units	Unit Cost	Price
1	Clean & Televisé	10,250	\$ 1.20	\$ 12,300.00
2	Root Saw	3,075	\$ 0.60	\$ 1,845.00
3	Cut Taps	10	\$ 500.00	\$ 5,000.00
4	Manhole Inspection	42	\$ 30.00	\$ 1,260.00
5	PM and Report	40	\$ 115.00	\$ 4,600.00
				\$ 25,005.00

Phase 2				Extended
	Task	Units	Unit Cost	Price
1	Clean & Televisé	9,130	\$ 1.20	\$ 10,956.00
2	Root Saw	2,739	\$ 0.60	\$ 1,643.40
3	Cut Taps	10	\$ 500.00	\$ 5,000.00
4	Manhole Inspection	41	\$ 30.00	\$ 1,230.00
5	PM and Report	40	\$ 115.00	\$ 4,600.00
				\$ 23,429.40

Phase 3				Extended
	Task	Units	Unit Cost	Price
1	Clean & Televisé	8,720	\$ 1.20	\$ 10,464.00
2	Root Saw	2,616	\$ 0.60	\$ 1,569.60
3	Cut Taps	10	\$ 500.00	\$ 5,000.00
4	Manhole Inspection	41	\$ 30.00	\$ 1,230.00
5	PM and Report	40	\$ 115.00	\$ 4,600.00
				\$ 22,863.60

Phase 4				Extended
	Task	Units	Unit Cost	Price
1	Clean & Televisé	10,400	\$ 1.20	\$ 12,480.00
2	Root Saw	3,120	\$ 0.60	\$ 1,872.00
3	Cut Taps	10	\$ 500.00	\$ 5,000.00
4	Manhole Inspection	41	\$ 30.00	\$ 1,230.00
5	PM and Report	40	\$ 115.00	\$ 4,600.00
				\$ 25,182.00

Phase 5				Extended
	Task	Units	Unit Cost	Price
1	Clean & Televisé	13,050	\$ 1.20	\$ 15,660.00
2	Root Saw	3,915	\$ 0.60	\$ 2,349.00
3	Cut Taps	10	\$ 500.00	\$ 5,000.00
4	Manhole Inspection	60	\$ 30.00	\$ 1,800.00
5	PM and Report	50	\$ 115.00	\$ 5,750.00
				\$ 30,559.00



and the City of West Branch

July 7, 2011

Mayor Don Kessler
City of West Branch Council Members

Dear Mayor Kessler and Council Members:

The Herbert Hoover Presidential Library Association and the City of West Branch have combined West Branch Hometown Days and Hooverfest into one grand celebration called Hoover's Hometown Days which takes place on August 5 – 6, 2011.

The Mayor's Parade "kicks-off" our Saturday, August 6th festivities at 10AM. We want this to be the biggest, most colorful parade that West Branch has ever had! This letter is to invite Mayor Kessler, and the West Branch City Council to show their community spirit by riding in the parade (we will provide vehicles and signage). We do understand that due to meeting laws there can only be 3 members of the Council together in a vehicle. We will make arrangements for the needed number of vehicles to accommodate the law.

We have some very special dignitaries coming, and we certainly want to give them the best impression of West Branch possible. Our special guests riding in the parade are Lynda Johnson Robb (President LBJ's daughter), Iowa opera star, Simon Estes, Clifton Truman Daniels (President Truman's grandson), Fox News commentator, Margaret Hoover (President Hoover's great-granddaughter), and many other members of President Hoover's family. Also riding in the parade will be Governor Branstad as well as many of our Iowa legislators.

We hope you will join us by being part of the Mayor's Parade. Enclosed you will find a parade registration form with the parade route on the back, a liability waiver form, a Hoover's Hometown Days Parade flier and a Hoover's Hometown Days flier.

See you in the parade!

The Hoover's Hometown Days Mayor's Parade Committee

Ashley Borland-Kaalberg (West Branch City Office 319-643-5888)

Mackenzie Edwards (West Branch Times 319-643-2131)

Pam Freeland (Hoover Library Assoc. 319-643-5327)

Delene McConnaha (Hoover Library Assoc. 319-643-5327)

Rod Ness (Mainstreet West Branch 319-643-7100)

Wayne Frauenholtz (American Legion 319-643-5465)