

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@Lcom.net

CITY COUNCIL WORK SESSION
Monday, June 20, 2011 • 6:00 p.m.
City Council Chambers, 110 North Poplar Street

1. Call to order
2. Roll call
3. City Administrator Matt Muckler – West Branch Roads and Streets 2011 Projects
4. Discussion
5. Adjourn

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O'Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** vacant • **Fire Chief:** Kevin Stoolman

**CITY OF WEST BRANCH
COUNCIL ACTION REPORT**

MEETING DATE: June 20, 2011 AGENDA ITEM: Work Session

DATE PREPARED: June 13, 2011

STAFF LIAISON: Matt Muckler, City Administrator

ACTION TITLE: Discussion Only. FY12 Street Projects.

WORKSHOP REPORT CONSENT NON-CONSENT TABLED PUBLIC HEARING

RECOMMENDATIONS:

City Administrator Matt Muckler and Public Works Staff have been discussing recommendations on street projects for several months. In preparing a budget for fiscal year 2011-2012, staff discussed the best use for funds currently available in the Roads and Streets fund balance. After receiving preliminary bids, the city administrator and Public Works Staff are recommending three potential options for Fiscal Year 2012 Street Projects.

PROJECT DESCRIPTION/BENEFITS:

Option A - This proposal suggests that 24” curb and gutter, asphalt patching and a 4” asphalt leveling-surface layer be constructed on College Street from Downey to 1st Street and on College Street from 4th to 6th. The proposal also suggests 4” asphalt resurfacing on Poplar Street for 480 feet north of Main, as well as the public parking lot located on the northwest corner of Main and Poplar. The proposal also suggests approximately 17,000 square yards of seal coat work.

Option B - This proposal suggests that 24” curb and gutter, asphalt patching and a 4” asphalt leveling-surface layer be constructed on College Street from Downey to 1st Street. The proposal also suggests 4” asphalt resurfacing on 4th Street from the West Branch Animal Clinic to the entrance of West Branch Village. The proposal also suggests approximately 17,000 square yards of seal coat work.

Option C – This proposal suggests a 4” asphalt resurfacing on Maple Street from 2nd Street to the dead end. The proposal also suggests 4” asphalt resurfacing on 4th Street from the West Branch Animal Clinic to the entrance of Cargill. The proposal also suggests approximately 17,000 square yards of seal coat work.

These options are intended to generate discussion and direction from Council to staff on preferences for the West Branch Roads and Streets 2011 Project. Staff estimates that these three options will cost approximately \$170,000. This estimate means that the project would need to be compliant with Iowa Code 26.3: Competitive bids for public improvement contracts.

ATTACHMENTS:

- Asphalt and Seal Coat Bid Sheets
- Google Earth Map provided by City Engineer Dave Schechinger
- Iowa Code 26.3

FINANCIAL NARRATIVE:

The City Council approved \$200,000 in the “capital improvement streets” line item of the Roads and Streets FY12 Budget. \$30,022 of this amount is earmarked for the City’s final payment to Cedar County for the X30 North Resurfacing Project. The remaining \$169,978 was to be spent on asphalt (and seal coat) work in the City. The fund balance for the Roads and Streets Budget as of April 2011 was \$229,845. \$164,161 of this \$229,845 was placed into the FY12 budget to be used for street improvements.

FUTURE ACTION:

Council could consider an engineering agreement at a future Council Meeting.

CURRENT FISCAL YEAR TOTAL COST (as reflected in motion)

Approx. \$170,000

BUDGETED
(check one)

UNBUDGETED FISCAL YEAR BUDGET

FY2011-2012; Roads
and Streets, Capital
Improvement Streets;
2-110-210-6761

PROPOSAL

City of West Branch
 P.O. Box 218
 West Branch, IA 52358-0218



WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: East College Street

May 11, 2011

The L.L. Pelling Company proposes to slip-form 24-inch curb & gutter on a prepared sub-grade. Next we will patch the area between the existing street and the newly placed curb. After patching and preparation is completed, we will furnish and place a leveling course of hot-mix asphalt followed by 2-inch surface layer. Each will be compacted with steel vibratory rollers to the proper density and smooth surface.

East College Street – North 6th to 4th Street:

<u>24" Curb & Gutter</u>				
1,460 LF	@	\$ 18.00/LF	=	\$26,280.00
<u>Asphalt Patching</u>				
70 TN	@	\$125.00/TN	=	\$ 8,750.00
<u>4" Asphalt Leveling – Surface Layer</u>				
430 TN	@	\$ 83.00/TN	=	<u>\$35,690.00</u>
TOTAL			=	\$70,720.00

- Notes: 1. Backfilling, topsoil and seeding excluded.
 2. City is to furnish fill material as needed for new curb & gutter.
 3. Billing to be on final units completed.
 4. Adjustment of intakes and flumes not included.

Authorized
 Signature

Brett Timon

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

“Committed to Excellence since 1948”

PROPOSAL

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May 11, 2011

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East College Street – 1st Street to Downey Road:

24" Curb & Gutter

530 LF @ \$ 18.00/LF = \$ 9,540.00

Asphalt Patching

30 TN @ \$125.00/TN = \$ 3,750.00

4" Asphalt Leveling – Surface Layer

167 TN @ \$ 83.00/TN = \$13,861.00

TOTAL = \$27,151.00

- Notes:
1. Backfilling, topsoil and seeding excluded.
 2. City is to furnish fill material as needed for new curb & gutter.
 3. Billing to be on final units completed.
 4. Adjustment of intakes and flumes not included.

Authorized
Signature

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: Popular Street – Asphalt Resurfacing

May 11, 2011

The L.L. Pelling Company proposes to mill ends of the existing concrete, clean and prepare the street for a asphalt resurfacing. Next we will furnish, place and compact 4 inches of hot-mix asphalt in two layers. Each layer will be compacted to the proper density and smooth surface. Manholes will be saw-cut and adjusted to the new street surface at completion of work.

4" Asphalt Resurfacing

350 TN @ \$ 86.00/TN = \$30,100.00

Manhole Adjustments

3 EA @ \$950.00/EA = \$ 2,850.00

Traffic Control

1 LS @ \$400.00/LS = \$ 400.00

TOTAL = \$33,350.00

Notes: 1. Backfilling to be on final units completed.

Authorized
Signature

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: ~~Popular~~ ^{MAPLE} Street – Asphalt Resurfacing May 11, 2011

The L.L. Pelling Company proposes to mill ends of the existing concrete, clean and prepare the street for a asphalt resurfacing. Next we will furnish, place and compact 4 inches of hot-mix asphalt in two layers. Each layer will be compacted to the proper density and smooth surface. Manholes will be saw-cut and adjusted to the new street surface at completion of work.

Maple Street – 2nd Street to Dead End:

<u>4" Asphalt Resurfacing</u>				
590 TN	@	\$ 83.00/TN	=	\$48,970.00
 <u>Manhole Adjustments</u>				
2 EA	@	\$950.00/EA	=	\$ 1,900.00
 <u>Traffic Control</u>				
1 LS	@	\$400.00/LS	=	\$ 400.00
 TOTAL			=	\$51,270.00

Notes: 1. Backfilling to be on final units completed.

Authorized
Signature

Brett Finnegan

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: Water Street

May 11, 2011

The L.L. Pelling Company proposes to clean the existing sealcoat streets in preparation for an asphalt overlay. Next we will place a leveling course of hot-mix asphalt followed by a 2-inch surface layer of hot-mix asphalt. Each layer will be compacted with steel vibratory rollers to the proper density and smooth surface.

Water Street – End to End:

4" Asphalt Leveling – Surface Layer

255 TN @ \$ 88.00/TN = \$22,440.00

Manhole Adjustments

2 EA @ \$950.00/EA = \$ 1,900.00

TOTAL = \$24,340.00

- Notes: 1. Backfilling to be on final units completed.
2. Excludes backfilling edges and seeding.

Authorized
Signature

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: South 5th Street

May 11, 2011

The L.L. Pelling Company proposes to clean the existing sealcoat streets in preparation for an asphalt overlay. Next we will place a leveling course of hot-mix asphalt followed by a 2-inch surface layer of hot-mix asphalt. Each layer will be compacted with steel vibratory rollers to the proper density and smooth surface.

South 5th Street – Main to Water Street:

4" Asphalt Leveling – Surface Layer
200 TN @ \$88.00/TN = \$17,600.00

- Notes: 1. Backfilling to be on final units completed.
2. Excludes backfilling edges and seeding.

Authorized
Signature

Brett Finnyan

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 4th Street – Asphalt Paving

May 11, 2011

The L.L. Pelling Company proposes to clean the existing sealcoat streets in preparation for an asphalt overlay. Next we will place a leveling course of hot-mix asphalt followed by a 2-inch surface layer of hot-mix asphalt. Each layer will be compacted with steel vibratory rollers to the proper density and smooth surface.

4th Street – P.C.C. to 280th Street:

5" Asphalt Paving

2,500 TN @ \$68.50/TN = \$171,250.00

6" Full Depth Patch – Remove Replace

533 SY @ \$35.00/SY = \$ 18,655.00

Traffic Control

1 LS @ \$4,500/TN = \$ 4,500.00

TOTAL = \$194,405.00

- Notes: 1. Backfilling to be on final units completed.
2. Excludes backfilling edges and seeding.

Authorized
Signature _____

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 2nd Street

May 11, 2011

The L.L. Pelling Company proposes to clean the existing sealcoat streets in preparation for an asphalt overlay. Next we will place a leveling course of hot-mix asphalt followed by a 2-inch surface layer of hot-mix asphalt. Each layer will be compacted with steel vibratory rollers to the proper density and smooth surface.

2nd Street – Main to College Street:

<u>4" Asphalt Leveling – Surface Layer</u>				
410 TN	@	\$83.00/TN	=	\$34,030.00

- Notes: 1. Backfilling to be on final units completed.
2. Excludes backfilling edges and seeding.

Authorized
Signature _____

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WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: North Maple Street

May 11, 2011

The L.L. Pelling Company proposes to slip-form 24-inch curb & gutter on a prepared sub-grade. Next we will patch the area between the existing street and the newly placed curb. After patching and preparation is completed, we will furnish and place a leveling course of hot-mix asphalt followed by 2-inch surface layer. Each will be compacted with steel vibratory rollers to the proper density and smooth surface.

North Maple Street – Orange to Cemetery:

<u>24" Curb & Gutter</u>					
1,760 LF	@	\$ 18.00/LF	=		\$31,680.00
<u>Asphalt Patching</u>					
85 TN	@	\$125.00/TN	=		\$ 10,625.00
<u>4" Asphalt Leveling – Surface Layer</u>					
390 TN	@	\$ 83.00/TN	=		<u>\$32,370.00</u>
		TOTAL	=		\$74,675.00

- Notes: 1. Backfilling, topsoil and seeding excluded.
2. City is to furnish fill material as needed for new curb & gutter.
3. Billing to be on final units completed.
4. Adjustment of intakes and flumes not included.

Authorized
Signature

Note: This proposal may be withdrawn if not accepted within 30 days.

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Signature _____ Date _____

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WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: East ~~Green~~ ^{Green} Street

May 11, 2011

The L.L. Pelling Company proposes to slip-form 24-inch curb & gutter on a prepared sub-grade. Next we will patch the area between the existing street and the newly placed curb. After patching and preparation is completed, we will furnish and place a leveling course of hot-mix asphalt followed by 2-inch surface layer. Each will be compacted with steel vibratory rollers to the proper density and smooth surface.

East Green Street – 4th to 6th Street:

24" Curb & Gutter

1,460 LF @ \$ 18.00/LF = \$26,280.00

Asphalt Patching

70 TN @ \$125.00/TN = \$ 8,750.00

4" Asphalt Leveling – Surface Layer

430 TN @ \$ 83.00/TN = \$35,690.00

TOTAL = \$70,720.00

- Notes:
1. Backfilling, topsoil and seeding excluded.
 2. City is to furnish fill material as needed for new curb & gutter.
 3. Billing to be on final units completed.
 4. Adjustment of intakes and flumes not included.

Authorized
Signature _____

Note: This proposal may be withdrawn if not accepted within ____ days.

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: East Orange Street

May 11, 2011

The L.L. Pelling Company proposes to slip-form 24-inch curb & gutter on a prepared sub-grade. Next we will patch the area between the existing street and the newly placed curb. After patching and preparation is completed, we will furnish and place a leveling course of hot-mix asphalt followed by 2-inch surface layer. Each will be compacted with steel vibratory rollers to the proper density and smooth surface.

East Orange Street – North 6th to 4th Street:

24" Curb & Gutter

1,460 LF @ \$ 18.00/LF = \$26,280.00

Asphalt Patching

70 TN @ \$125.00/TN = \$ 8,750.00

4" Asphalt Leveling – Surface Layer

430 TN @ \$ 83.00/TN = \$35,690.00

TOTAL = \$70,720.00

- Notes:
1. Backfilling, topsoil and seeding excluded.
 2. City is to furnish fill material as needed for new curb & gutter.
 3. Billing to be on final units completed.
 4. Adjustment of intakes and flumes not included.

Authorized
Signature

Brett Finney

Note: This proposal may be withdrawn if not accepted within 3 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

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PROPOSAL

City of West Branch
 City Clerk
 PO Box 218
 West Branch, IA 52358-0218



WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 2011 Sealcoat Work Page 1 of 4 April 14, 2011

TYPE OF WORK

- A. Base repair and single seal coat consisting of:
 Scarify and pulverize existing street surface
 Furnish water as required for compaction and reshape and recompact.
 Prime with MC asphalt
 Furnish and apply single seal coat of MC-3000 asphalt
 Furnish, spread and roll 3/8" pea gravel.

- B. Single seal coat consisting of:
 Power broom streets
 Furnish and apply single seal coat of MC-3000 asphalt
 Furnish, spread and roll 3/8" pea gravel.

Street	Area (in feet)		Type of Work	
	Length	Width	A	B
Square Yards				
1. Maple Street				
4th Street (West)	448	14		697
Scottsville Condos	36	14		56
Second & College	20	14		31
East of Bridge on College	16	14		25
East of Bridge on College	52	24		139
2. Green Street				
4th Street (East)	30	6		20
4th Street (East)	30	6		20
5th Street (East)	66	17		125
5th Street (East)	144	6		96

Authorized Signature Scott Yoss

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Signature _____ Date _____

Signature _____ Date _____

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 City Clerk
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 West Branch, IA 52358-0218



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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 2011 Sealcoat Work Page 2 of 4 April 13, 2011

Street	Area (in feet)		Type of Work	
	Length	Width	A	B
Square Yards				
3. East College				
North 6th Street (East)	160	18		320
North 6th Street (East)	174	18	348	
North 6th Street (East)	174	18		348
Intersection of Orange & 5th Street	25	24		67
4. 5th Street				
Main (South)	48	22		117
5. Water Street				
House #411	200	23		511
House #411	58	23	148	
House #411	58	23		148
By gate	20	6		13
6. 4th Street				
By Cargill then North	90	10		100
By Cargill then North	300	24		800
By Cargill then North	94	24	251	
By Cargill then North	94	24		251
By Cargill then North	1062	24		2832
280th Street	694	24		1851
Cemetery	276	10		307
On N.W. curve	90	10		100
On N.W. curve	242	10	269	
On N.W. curve	242	10		269
On N.W. curve	294	14		457
On N.W. curve	450	14		700

Authorized Signature Scott Yoss

Note: This proposal may be withdrawn if not accepted within 30 days.

All work & materials will be according to specifications submitted or per standard practices. Any alteration or deviation from the above specifications involving extra cost will become an extra charge over and above the estimate. Items bid per Unit of Measure are based on estimated quantities, and payment will be based on actual quantities placed. Payment is due upon receipt of invoice. 1 3/4% Service Fee will be charged on all past due accounts (21% per annum). Any expense incurred to collect past due accounts, including attorney fees, will be reimbursed by owner.

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be due upon receipt of invoice. I will retain the white copy for my records and return the yellow copy for authorization to schedule work.

Signature _____ Date _____

Signature _____ Date _____

PROPOSAL

City of West Branch
 City Clerk
 PO Box 218
 West Branch, IA 52358-0218



WWW.LLPELLING.COM 1425 W. Penn Street P.O. Box 230 North Liberty, Iowa 52317 FAX (319) 626-4605

WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 2011 Sealcoat Work Page 3 of 4 April 13, 2011

Street	Area (in feet)		Type of Work	
	Length	Width	A	B
Square Yards				
On N.W. curve	227	14		353
On N.W. curve	440	14		684
On N.W. curve	433	14		674
7. New Port				
Area	260	12	347	
Area	260	12		347
Area	240	12	320	
Area	240	12		320
Area	32	14	50	
Area	32	14		50
Exit at Cemetery	60	6		40
Exit at Cemetery	98	6		65
Library Parking	151	26		436
Cedar Johnson Road	38	6		25
Cedar Johnson Road	100	10		111
Cedar Johnson Road	96	10		107
8. 350th Street				
Area	20	6		13
Area	161	10		179
Bickford (West)	193	24		515

Authorized Signature Scott Yoss

Note: This proposal may be withdrawn if not accepted within ____ days.

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WE PROPOSE TO DO THE FOLLOWING WORK AND/OR FURNISH THE MATERIALS AT THE UNIT PRICE QUOTED BELOW:

RE: 2011 Sealcoat Work Page 4 of 4 April 13, 2011

Street	Area (in feet)		Type of Work	
	Length	Width	A	B
Square Yards				
9. Johnson Cedar Rd				
350th Street (North)	598	21		1395
350th Street (North)	162	22	396	
350th Street (North)	162	22		396
350th Street (North)	178	22		435
10. Greenview Drive				
North of Court	75	10		83
11. Greenview Circle				
House #24	88	6		59
Total Type A Work				
<i>Square Yards x \$3.20 per square yard</i>	2129 SY			\$6,812.80
Total Type B Work				
<i>Square Yards x \$2.05 per square yard</i>	16687 SY			\$34,208.35
Tons of Patch Delivered and Placed				
<i>Tons @ \$185/ton</i>	15 TN			\$2,775.00
Tons of 3/4" Roadstone Del. and Placed				
<i>Tons @ \$18.00/ton</i>	120 TN			\$2,160.00
Total				\$45,956.15

Notes:

1. Billing on final units completed.
2. Prices based on receipt of an IA Sales Tax Exempt Certificate.

Authorized Signature Scott Yoss

Note: This proposal may be withdrawn if not accepted within 30 days.

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Signature _____ Date _____

Signature _____ Date _____



Imagery Date: Oct 4, 2010

927 ft
41°40'25.51" N
91°20'35.79" W
elev 713 ft

©2010 Google
Eye alt 3920 ft

Poplar Parking

Poplar C&G / HMA

College - Downey to 1st

College - 4th to 6th

Wether St

Downey St

Parkside Dr

Wether St

Green St

N 2nd St

4th St

E Green St

N 5th St

N 6th St

N Oliphant St

N Downey St

N 1st St

W Orange St

N 4th St

E Orange St

6th St

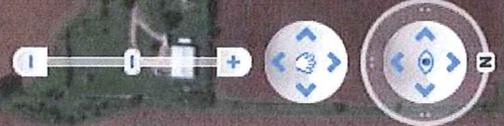
Lemon St

Northside Dr

Northridge Dr

Great Meadow

Hoover Trail



Document 1 of 1**Source:**

Iowa Code/2011 IOWA CODE/Statutes (Code Chapters & Sections)/TITLE I STATE SOVEREIGNTY AND MANAGEMENT/SUBTITLE 9 RESTRAINTS ON GOVERNMENT/CHAPTER 26 PUBLIC CONSTRUCTION BIDDING/26.3 Competitive bids for public improvement contracts.

26.3 Competitive bids for public improvement contracts.

1. If the estimated total cost of a public improvement exceeds the competitive bid threshold of one hundred thousand dollars, or the adjusted competitive bid threshold established in **section 314.1B**, the governmental entity shall advertise for sealed bids for the proposed public improvement by publishing a notice to bidders. The notice to bidders shall be published at least once, not less than four and not more than forty-five days before the date for filing bids, in a newspaper published at least once weekly and having general circulation in the geographic area served by the governmental entity. Additionally, the governmental entity may publish a notice in a relevant contractor organization publication and a relevant contractor plan room service with statewide circulation, provided that a notice is posted on a website sponsored by either a governmental entity or a statewide association that represents the governmental entity.

2. A governmental entity shall have an engineer licensed under **chapter 542B**, a landscape architect licensed under **chapter 544B**, or an architect registered under **chapter 544A** prepare plans and specifications, and calculate the estimated total cost of a proposed public improvement. A governmental entity shall ensure that a sufficient number of paper copies of the project's contract documents, including all drawings, plans, specifications, and estimated total costs of the proposed public improvement are made available for distribution at no charge to prospective bidders, subcontractor bidders, suppliers, and contractor plan room services. If a deposit is required as part of a paper contract documents distribution policy by the public owner, the deposit shall not exceed two hundred fifty dollars per set which shall be refunded upon return of the contract documents within fourteen days after award of the project. If the contract documents are not returned in a timely manner and in a reusable condition, the deposit shall be forfeited. The governmental entity shall reimburse the landscape architect, architect, or professional engineer for the actual costs of preparation and distribution of plans and specifications.

3. Sections **26.4** through **26.13** apply to all competitive bidding pursuant to **this section**.
2006 Acts, ch **1017**, **§3**, **42**, **43**; 2007 Acts, ch **144**, **§3**; 2009 Acts, ch **179**, **§107**; 2010 Acts, ch **1184**, **§90**
Subsection 2 amended

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