

City of West Branch

~ A Heritage for Success ~

110 N. Poplar St. • P.O. Box 218 • West Branch, Iowa 52358
Ph. 319-643-5888 • Fax 319-643-2305 • www.westbranchiowa.org • wbcity@lcom.net

CITY COUNCIL MEETING AGENDA
Monday, June 20, 2011 • 7:00 p.m.
City Council Chambers, 110 North Poplar Street
Action may be taken on any agenda item.

1. Call to order
2. Roll call
3. Welcome
4. Approve Agenda/Consent Agenda/Move to action
 - a. Approve minutes from the June 6, 2011 City Council Meeting.
 - b. Approve claims.
 - c. Approve Subscription Agreement for \$16,050, travel expenses of \$4,700, and Subscription Services Level Agreement for \$7,588 with Tyler Technologies.
 - d. Approve moving the Monday July 4, 2011 City Council Meeting to Tuesday, July 5, 2011, due to Independence Day Holiday.
 - e. Fire Department – Approve Fire Department payroll for July 1, 2011, in the amount of \$24,188.00.
 - f. Fire Department – Approve Fire Department officers for FY12.
 - g. Approve street closures on Main Street from Scott to 4th for RAGBRAI 2011 on Saturday July 30, 2011 from 4:00 a.m. – 11:00 a.m.
 - h. Approve Agreement with J & M Displays for \$20,000 for Hoover’s Hometown Days Fireworks Display.
 - i. Approve Resolution 945, transferring \$5,500 monthly from the Water Fund to the Water Sinking Fund.
 - j. Approve the Contract for Services with East Central Intergovernmental Association for professional services required to carry out the City of West Branch Comprehensive Plan.
 - k. Approve Police Chief Job Description.
 - l. Approve Iowa Department of Natural Resources Right of Entry and Indemnity Agreement.
 - m. Approve change order of \$383 for the West Branch Fire Station Expansion Project for electrical changes per the City’s request.
5. Communications/Open Forum
6. Public, Department Heads, Commissions, City Administrator and City Council
 - a. Approve Engineering Services Agreement for \$15,000 with French-Reneker-Associates, Inc. Engineers and Surveyors of Fairfield, IA in connection with design and engineering during construction for a proposed 300-acre drainage area flood control dam in Section 36, T80N, R5W, Johnson County, Iowa, in the Hoover Creek Watershed./Move to action.

Mayor: Don Kessler • **Council Members:** Mark Worrell, David Johnson, Robert Sexton, Jim Oaks, Dan O’Neil
City Administrator/Clerk: Matt Muckler • **Deputy City Clerk:** Dawn Brandt • **Library Director:** Nick Shimmin
Parks & Recreation Director: Melissa Russell • **Police Chief:** vacant • **Fire Chief:** Kevin Stoolman

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CITY COUNCIL MEETING AGENDA
Monday, June 20, 2011 • 7:00 p.m. (continued)
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- b. Second reading of Ordinance 680, establishing the West Branch Wastewater Lift Station Connection Fee District./Move to action.
 - c. Public hearing for the purpose of vacating the 16' alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue's Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street.
 - d. First Reading of Ordinance 682, vacating the 16' alley located to the south of Lot 19, and to the north of Lot 20 in Block 9 in Townsend and Gue's Addition, to West Branch, Cedar County, Iowa, generally located near North Fifth Street in between East Main Street and East Green Street.
 - e. Set a public hearing for the purpose of approving plans, specifications, form of contract and estimate costs for the Water Tower Repair and Coating 2011 Project and setting a bid date./Move to action.
 - f. Discussion of Sidwell map for the City of West Branch.
 - g. Resolution 946, approving a revolving loan fund (RFL) Agreement with Main Street West Branch./Move to Action.
 - h. Approve Local Plan for the Intended Use of ESDA Program Income./Move to Action.
 - i. Accept resignation of Mark Thomas from the Planning and Zoning Commission./Move to action.
 - j. City Council Appointments/Reappointments/Move to action.
 - i. Lauren Michael – Planning & Zoning Commission
7. Mayor
- a. Appointments/Reappointments/Move to action.
 - i. James Montchal - West Branch Fire Department.
8. Reports
- a. Park & Recreation Director Melissa Russell – Cookson Community Center
 - b. City Administrator Matt Muckler – Comprehensive Plan Update
 - c. City Administrator Matt Muckler - Police Chief Recruitment Update
9. Motion to adjourn to executive session to evaluate the professional competency of an individual whose performance is being considered as part of an annual review process and that individual requests a closed session pursuant to Section 21.5(i) of the Code of Iowa and to discuss the purchase of particular real estate only where premature disclosure could be reasonable be expected to increase the price the governmental body would have to pay for that property pursuant to Section 21.5(j) of the Code of Iowa.
10. Adjourn

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