

*(These minutes are not approved until the next Commission meeting.)*

## **City of West Branch Parks & Recreation Commission Meeting**

***February 19, 2015***

***West Branch City Council Chambers, 110 North Poplar Street***

Chairperson, Shane Staker opened the regular meeting of the Parks & Recreation Commission at 6:30 p.m. welcoming the audience, Mayor Mark Worrell, Parks & Recreation Director, Melissa Russell and Deputy City Clerk Dawn Brandt. Commission Members Mike Fryauf, Beth Noe, Liz Seydel, and Angie Miller were present. Absent: Becky Hosier and Cory Nalan.

Approve minutes from the January 15th, 2015 Parks & Recreation Commission Meeting.

Motion by Fryauf, second by Miller to approve minutes. AYES: Fryauf, Miller, Noe, Staker, Seydel.

Absent: Hosier and Nalan. Motion carried.

Placement of the Ballot Initiative on the March 2nd Council Meeting.

Park & Recreation Director Russell said she will forward the ballot language wording out to commission members when it is available.

Discussion on spring programs.

Russell presented a rough draft of the summer programs newsletter. Tough Mother early spring session fitness classes begin the week of February 23rd. She will be looking for coaches for the six week YSF track & field program. Preschool soccer will begin on April 6th. The gym has been reserved as a back-up for bad weather issues. A youth sports registration night has been scheduled for Wednesday, March 11 from 4:30 – 8:00 p.m. at the City Office. Registration forms will be available for all summer programs.

Discussion on Easter egg Hunt event on Saturday April 4th, 2015.

Russell said that volunteers will need to begin setting out the eggs by 8:00 a.m. for a 10:00 a.m. start time. She is seeking donations of plastic unfilled eggs for the Easter egg hunt. Staker suggested putting a donation notice on Facebook. Russell will have signs made for the different age groups and a flyer to announce the event will be put in the Friday folders at school.

Discussion of HBK agreement.

Russell said the Council approved the professional services agreement with HBK at the February 17th meeting. The agreement covers Phase 1 first year project and construction management costs. Funds will come from the FY16 budget local option sales tax revenue.

Adjourn

Motion to adjourn meeting by Fryauf, second by Noe. Motion carried on a voice vote. Parks and Recreation Commission meeting adjourned at 6:52 p.m.