

(These minutes are not approved until the next Commission meeting.)

City of West Branch Parks & Recreation Commission Meeting
Monday February 20, 2017
West Branch City Council Chambers, 110 North Poplar Street

Commission Chair, Shane Staker opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience. Commission Members Angie Miller, Liz Seydel, Douglas Klein, Beth Noe and Nick Goodweiler were present. Commission Chairperson Mike Fryauff was absent. Parks & Recreation Director Melissa Russell, Mayor Roger Laughlin, Public Works Director Matt Goodale, and Nate Kass of Fehr Graham were also present.

Approve Agenda/Consent Agenda

Approve Minutes from the January 19, 2017 Parks and Recreation Commission Meeting

Motion by Seydel and second by Noe to approve minutes from the January 19, 2017 Parks and Recreation Commission Meeting. Minutes approved by a voice vote.

Communication/Open Forum

Public Hearing/Non-Consent Agenda

Nate Kass of Fehr Graham-Park Space at Pedersen Valley Update

Nate Kass presented the preliminary plans of the Park Space at Pedersen Valley. He needs to complete the final plans and submit them to planning and zoning for approval. The first bid letting will be in the Spring 2017 and the 2nd bid letting for the concession and detail work of the project will hopefully be in August 2017. He is still working on final calculations.

Commission Staker asked about the field sloping on the practice field. Practice field will be sloped but still level and playable. Tiling the practice field may want to be considered, the cost will be about \$10,000. Permanent field will be tiled and playable unless there is an active rain. Seeding of the fields may be able to be completed in September 2017.

There will be no need to haul dirt into the project. There may be a little extra dirt due to potentially over excavation of the pond. The soil on the site is good material to be work with for the fields. Soil work over the pipelines will be avoided.

Commissioner Klein would like a revised budget estimate. Kass will complete it and Director Russell will distribute it. Construction of the bridge and road is being completed by V&K and will be a separate bid.

Kass is still working on the streambank restoration. Kass is coordinating with the other entities involved in the creek such as NPS. The intention is to not alter the channel of the creek.

Discussion was had regarding the concession stand costs. The original estimate on the concession stand was very low. The materials in the concession stand are higher quality and vandal proof. Costs can be cut with lower quality fixtures as well as decreasing the number of restroom stalls.

Commission Miller- Park Space at Pedersen Valley Name Suggestions

Commissioner Miller gathered suggestions from students. Some of the suggestions were Bear Alley, Bear Den, Bear Wood Park, Explore Park, Bears Blaze. Students liked forest themes and pirate themes. Drawings created by the students were distributed. Mark Worrell Memorial Park, Cubby Park and Cubby Bear Park are the name suggestions Russell will recommend to the West Branch City Council.

Commissioner Miller has started a Park Pinterest Page.

Director Melissa Russell- 2017 Recreation Activities Update

Director Russell distributed the information for 2017 Recreation Programs. Registration is not open for spring and summer activities. Day camp information and registration will be released later.

Director Melissa Russell- Easter Egg Hunt Delegation of Duties

Commissioner Miller will organize the Easter Egg hunt. Russell will have the eggs filled and all items purchased. Easter Egg Hunt will be Saturday April 15, 2017

Adjourn.

Miller motioned for the meeting to be adjourned and Noe seconded it. All in favor by a voice vote. Meeting was adjourned at 7:38pm.