

(These minutes are not approved until the next Commission meeting.)

City of West Branch Park & Recreation Commission Meeting
October 1st, 2015
West Branch City Council Chambers, 110 North Poplar Street

Commission Chair, Shane Staker, opened the regular meeting of the Park & Recreation Commission at 6:30 p.m. welcoming the audience, Commission Members Cory Nalan, Angie Miller, Becky Hosier, Shane Staker and Liz Seydel were present. Absent: Mike Fryauf and Beth Noe

Approve minutes from the August 27th, 2015 Park & Recreation Commission Meeting.

Motion by Miller second by Seydel to approve minutes. AYES: Noe, Nalan, Seydel, Miller, Staker, Hosier. Absent: Fryauf, Noe. Motion carried.

Director Melissa Russell – Discussion on volunteer guidelines.

Parks & Recreation Director Russell reported that Park and Recreation while we screen volunteers there are no established guidelines. The West Branch Police Department runs the background checks and alerts Park and Recreation Director Russell if there are concerns with coaches, however there are no specific guidelines. Director Russell would like guidelines established prior to spring registrations. Commissioner Miller will look into the school volunteer guidelines.

Director Melissa Russell - Discussion on November 3rd, 2015 election.

Russell gave information gave a draft of the brochure. Commission members noted several changes they would like made. The Commission would like to host an open house for any questions. Russell will check into the winery as an option.

Director Melissa Russell – Discussion on Halloween Chili Supper and Costume Contest

The costume contest and chili supper will be on Saturday October 31st at the West Branch Fire Station from 5pm-8pm. Miller, Staker, and Hosier will be able to assist. Noe, Nalan, and Seydel will be out of town that day.

Comments from Park and Recreation Commission and Staff

Commissioner Hosier would like to shorten the 3rd/4th grade flag football or change the time. Russell mentioned she proposed this to coaches prior to the season and they wanted it to remain the same as previous years. Russell thinks the time should remain the same, however will reach out to coaches in regards to shortening to one game.

Russell mentioned the goal setting session of the commission. The City Council set a splash pad and Wapsi Park as priorities. Brian Boelk start price estimates on initial expense as well as operating costs of a splash pad. The commission will start to look at playground and fitness equipment for Wapsi Park.

Adjourn

Motion to adjourn meeting by Staker. Motion carried on a voice vote. Park and Recreation Commission meeting adjourned at 7:30 p.m.